

TOWN OF BEAVER DAM  
**REZONING PETITION**

Property Address: \_\_\_\_\_

Tax Key Number: 004-\_\_\_\_\_

Property Owner: \_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address) (City, State, Zip)

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

**PROPOSED CHANGE OF ZONING FROM \_\_\_\_\_ TO \_\_\_\_\_**

A-1 (Prime Agricultural)  
A-2 (General Agricultural)  
CO (Conservancy)

R-1 (Single Family Residential)  
R-2 (Two Family & Multi-Family Residential)

C-1 (Commercial)  
I-1 (Industrial)

**Existing Property Use:** \_\_\_\_\_

**Proposed Property Use:** \_\_\_\_\_

Proposed time schedule for development and/or use of the property: \_\_\_\_\_

**PROPERTY OWNER SIGNATURE** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Petition must include:**

- (1) Plot plan drawn to a scale of 1 inch equals 100 feet showing the area proposed to be rezoned, its location, its dimensions, the location and classification of adjacent zoning districts and the location and existing use of all properties adjoining and/or within 500 feet of the area proposed to be rezoned is required. The town board or plan commission may at their request require the plot plan be prepared to scale by a registered surveyor licensed by the State of Wisconsin.
- (2) Owners' names and addresses of all properties lying within 300 feet of the area proposed to be rezoned.
- (3) Check to **Town of Beaver Dam** for \$500 filing fee.

## **TOWN REZONING PROCESS**

1. The Town receives a petition to rezone land within the Town from the applicant. The rezoning petition should include a site diagram drawn to scale or all dimensions given, showing the amount of land to be rezoned and the location of the land to be rezoned.
2. The Town Plan Commission schedules a public hearing date and publishes the public hearing notices in accord with the Town Zoning Ordinance.
3. The Town Plan Commission holds a public hearing on the rezoning petition and acts on the rezoning petition by making a recommendation to the Town Board.
4. The Town Board acts on the recommendation. If approved, the Town sends a resolution to the County Board Supervisor for his/her signature and then files the resolution (with the signature), a copy of the rezoning petition with the site diagram or map, and a copy of the Town Board minutes showing the Town approval of the rezoning petition to the County Land Resources and Parks Department.
5. The Land Resources and Parks Department will forward the signed resolution to the County Clerk and will also schedule the resolution for review on the next available Planning Committee meeting agenda and will also notify the Town Clerk and County Board Supervisor of the time, date and place of the meeting.
6. The Planning Committee issues a recommendation on the rezoning resolution and prepares a report for the County Board. The report is then submitted to the County Clerk.
7. The County Clerk then schedules the resolution and the report on the agenda of the next County Board Meeting where the County Board votes on the rezoning.
8. The Town Clerk will be notified by mail of the County Board Decision on the rezoning request.