

**MINUTES OF THE January 9, 2012
TOWN BOARD MEETING**

Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

Chairman Neal Stippich called the Jan. 9, 2012 Town Board meeting to order at 7:05pm. Roll Call taken, present, Neal Stippich, Mark Bobholz, Jeff Schmitt, John Kuzniewicz, Treasurer Annette Sustman and Clerk Cheryl Goodrich. Brian Toth arriving at 7:30pm. Notice of meeting was posted Jan. 3, published Jan 6, amended posted Jan. 6.

Motion by Jeff Schmitt to adopt the agenda presented. Motion seconded by John Kuzniewicz. All in favor, motion carried.

Minutes of Dec. 13 meeting were read. Motion by Jeff Schmitt to approve minutes as read. Motion seconded by Mark Bobholz, all in favor, motion carried. Minutes of Dec. 27 Special Town Board meeting were read. Minutes amended by adding into motion #4 to "authorize the Chairman". Motion by John Kuzniewicz to approve minutes as amended, seconded by Jeff Schmitt, all in favor, motion carried.

COMMITTEE REPORTS

PLANNING COMMITTEE – No meeting

LAND USE ADMINISTRATOR – Tom Zeamer issued 1 permit with improvements of \$20,000 and total fees collected \$95.00. Totals for 2011 are \$2,188,165 for improvements and \$8,548.55 in fees. Comprehensive Plan public information meeting was held Dec 7. Dec. 20 was adoption of the Comp. Plan by the committee. It will be passed on to the Plann committee meeting the end of January.

BOARD OF APPEALS – Meeting Dec. 14. Minutes were read by Tom.

POLICE REPORT – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat reports. He has received a grant for up to \$10,000 to be used by Dec. 30, 2012. Will advertise for a new hire and would like the police commission to interview applicants.

Motion by Mark Bobholz to accept the committee reports. Motion seconded by John Kuzniewicz, all in favor, motion carried.

TREASURERS REPORT - Report given by Annette Sustman is as follows. As of Dec 31st. balance in the checking acct is \$1,244.63, Savings acct, \$251,399.54, Tax acct. \$2,207,979.27, CD's, \$316,279.73. Motion by Mark Bobholz to approve the treasurer's report, seconded by Brian Toth, all in favor, motion carried. Mr. Heitpas will come to help set up a system with Neal, Cheryl and Annette when contacted by the Chairman the end of the month.

PAYMENT OF BILLS: Discussion of bills from Wolf Paving, McCallum Electric and Consolidated Doors, Mark recommends holding the payment to for a month to be sure the door is in proper working order. Bills presented total \$2,109,060.92. Motion by Jeff Schmitt to hold Consolidated Doors check for \$11,385, Pay McCallum the bid amount of \$3,500 holding, \$1,223.42, and hold 10% (\$17,100) from Wolf Paving, holding a total of \$29,708.42 and approve paying bills totaling \$2,079,352.50. Motion seconded by Brian Toth, all in favor, motion carried.

TOWN RESIDENTS – Tom Zeamer asked about increase in garbage charge, this is due to the fuel charge. Harvey Voigt complimented the job on N Crystal Lk Rd and asked

about when E to tracks would be done. Grant available for \$26,000 and may be done this year or next. Patch needed by RR tracks.

Unfinished Business:

1. Thompson Rd review – After discussion, the Town needs to notice Wolf Paving on concerns/deficiencies with the road and request an inspection/consultation. Notice will be included with the payment.

New Business:

1. Assessment of City Street Improvement in the Town-City is asking for Town approval/position on street improvement on Prospect east of Hwy 151 overpass and do curb and gutter on South side. Two Town properties there are the Oakwood cemetery and Keller property. Permission is needed from Township. No real benefit to having curb and gutter. Motion by Jeff Schmitt to deny the City of Beaver Dam the opportunity to assess Town properties for improvements located along the Prospect Ave. Motion seconded by John Kuzniewicz, all in favor, motion carried.

Discussion on Town/City improvements on N Crystal Lk Rd – City was granted \$36,000, preliminary plans almost complete, final design will be complete in the next week or two and ready to be presented to the Town board with final estimates for the Feb. meeting and go out for bids in early spring.

2. Ordinance amending the class A liquor/beer hours of operation – Tabled
3. Ordinance revising subdivision code - Chairman has prepared Ordinance changes and combined on one sheet. Change of hours from 9:00am to 9pm to 6am to midnight. Hours affect Kwik Trip and BP on Madison St, United Coop and Beaver Dam Bay Marina. This will be on the Feb agenda.
4. Resolution 2012-1 to Combine Wards in the Town of BD for Election Purposes Whenever Possible. – Motion by Mark Bobholz to approve Reso. 2012-1. Motion seconded by John Kuzniewicz, all in favor. Motion carried.

Clerks Report – email on possible local authority on wind turbine setback requirements, Christmas tree pick up Friday, Jan 13.

Chair/Supv. Report – Loader hinge pins and bushings need replacement. Roger directed to try MidState, if they can't supply, order from Brooks.

Motion by Brian Toth to adjourn, seconded by Jeff Schmitt, all in favor, motion carried. Meeting adjourned 8:30pm.

Respectfully, Cheryl Goodrich

**MINUTES OF THE February 14, 2012
TOWN BOARD MEETING**

Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

Chairman Neal Stippich called the Feb. 14, 2012 Town Board meeting to order at 7:00pm. Roll Call taken, present, Neal Stippich, Jeff Schmitt, John Kuzniewicz, Brian Toth, Treasurer Annette Sustman and Clerk Cheryl Goodrich. Mark Bobholz arriving at 7:15pm.

Notice of meeting was posted Feb. 7, published Feb. 11.

Motion by John Kuzniewicz to adopt the agenda presented. Motion seconded by Brian Toth. All in favor, motion carried.

Minutes of Jan. 9 meeting were read. Corrections as follows: New business #2 was tabled and add amount of Consolidated Doors check to Payment of Bills. Motion by Brian Toth to approve minutes as corrected. Motion seconded by Jeff Schmitt, all in favor, motion carried. Neal stated Wolf Paving will inspect Thompson Rd in April.

COMMITTEE REPORTS

PLANNING COMMITTEE – Tom Zeamer read the minutes of the Jan. 30 Planning Committee meeting. Neal stated the zoning change must be approved by the Town Board, ATC will have to petition to change the zoning. When Comprehensive Plan is adopted that allows the zoning change to take place.

LAND USE ADMINISTRATOR – Tom Zeamer issued 4 permits with improvements of \$156,000 and total fees collected \$456.00.

BOARD OF APPEALS – No Meeting.

POLICE REPORT – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat reports. Working on employee evaluations.

Motion by John Kuzniewicz to accept the committee reports. Motion seconded by Brian Toth, all in favor, motion carried.

TREASURERS REPORT - Report given by Annette Sustman is as follows. The Jan. 31st. balance in the checking acct is \$21,554.81, Savings acct, \$161,836.85, Tax acct. \$1,601,546.04, CD's, \$316,279.73. Motion by Mark Bobholz to approve the treasurer's report, seconded by Brian Toth, all in favor, motion carried.

PAYMENT OF BILLS: Dodge County Hwy bill, a portion will be invoiced to Jim Ferron for ditching. Motion by Brian Toth to approve payment of bills, to include Consolidated Doors, for a total of \$1,399,700.90. Motion seconded by Jeff Schmitt, all in favor, motion carried.

TOWN RESIDENTS – Dell Guenther questioned web site updates and Code book update. Dan Stern questioned if striping will be done on the finished portion of N Crystal Lk Rd, what will be done between CTH E & the RR tracks and CTH E to Prospect Rd. Discussion on future plans for those areas.

Unfinished Business:

1. City plans for N Crystal Lk Rd – Table, Richy Piltz not present
2. License & Permits Ordinance Amendment – Class A Beer/Liquor hours of sale – Motion by John Kuzniewicz to table creation of ordinance amendment and leave ordinance as is until those affected appear in person or in writing request the Town to change the ordinance. Motion seconded by Mark Bobholz, all in favor, motion carried. Clerk will notify affected businesses.

3. Sub-division Ordinance Amendment – Chapter 54 subdivision revisions in accordance with State Statutes. Motion by Jeff Schmitt to approve revisions and adopt Ordinance 2012-1. Motion seconded John Kuzniewicz, all in favor, motion carried.

New Business:

1. Resolution 2012-4 Employee Grievance Procedure – Review of procedure and forms. A Grievance officer would need to be appointed and their pay need to be decided. Motion by Mark Bobholz to approve Resolution 2012-4 Employee Grievance Procedure. Motion seconded by Jeff Schmitt. Aye, Neal Stippich, Jeff Schmitt, Mark Bobholz, John Kuzniewicz. Nay, Brian Toth. Motion carried.
2. Policy for Compliance of signage maintenance and reflectivity – Required to be on file is a plan to include a sign inventory list, who, when and how signs are maintained and checked for reflectivity. John Kuzniewicz volunteered to write a plan.

Clerks Report – Clerk and Chair unable to decipher the Veolia bill. Motion by Brian Toth to approve payment of bill in the amount of \$14,372.50 and add that amount to total of approved bills paid. Motion seconded by Mark Bobholz, all in favor, motion carried.

Aircare proposal for new thermostats at \$135 each. Neal will check more into it.

Alliant bill for parking lot and salt shed will be posted to Town Hall. Next meeting to include Ordinance to Extend Town Officer Terms. Request to make a donation to the 4H program for a new small animal building at the Fairgrounds. Add to next meeting agenda.

Chair/Supv. Report – Garage doors need to close tighter. Hometown needs to be contacted to adjust. Mark will contact Hometown.

Brian Toth - Two new trucks are due for an ECM update. Brian will check on that.

Motion by Brian Toth to adjourn, seconded by Jeff Schmitt, all in favor, motion carried.
Meeting adjourned 9:05pm.

Respectfully, Cheryl Goodrich

**MINUTES OF THE March 13, 2012
TOWN BOARD MEETING**

Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

7:00pm Chairman Neal Stippich opened the public hearing on the proposed Town of Beaver Dam Comprehensive Plan. No one spoke for or against. The public hearing was then closed and the Chairman called the March 13, 2012 Town Board meeting to order. Roll Call taken, present, Neal Stippich, Mark Bobholz, Jeff Schmitt, John Kuzniewicz, Brian Toth, Treasurer Annette Sustman and Clerk Cheryl Goodrich.

Notice of meeting was posted March 6, published March 10.

Motion by Mark Bobholz to adopt the agenda presented. Motion seconded by John Kuzniewicz. All in favor, motion carried.

Minutes of Feb. 14 meeting were read. Motion by Brian Toth to approve minutes as read.

Motion seconded by John Kuzniewicz, all in favor, motion carried.

COMMITTEE REPORTS

PLANNING COMMITTEE – No meeting

LAND USE ADMINISTRATOR – Tom Zeamer issued 1 permit with improvements of \$8,300.00 and a fee collected of \$83.30. Tom distributed a Peddler/Transient Merchant Application for review by the Board. This will be on April agenda.

BOARD OF APPEALS – No Meeting.

POLICE REPORT – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat reports. The new police car is ordered, 3 applications have been received for the patrol officer position, policy change on uniform allowance, blood draws can now be billed to the defendant and the curve sign on Jackson Rd is down. Chairman directed Roger Beal to put up a new sign the following day.

Motion by Brian Toth to accept the committee reports. Motion seconded by Mark Bobholz, all in favor, motion carried.

TREASURERS REPORT - Report given by Annette Sustman is as follows. The Feb 29th balance in the checking acct is \$5,814.71, Savings acct, \$129,500.55, Tax acct. \$392,364.63, CD's, \$316,279.73. Motion by Jeff Schmitt to approve the treasurer's report, seconded by Brian Toth, all in favor, motion carried.

PAYMENT OF BILLS: Motion by Jeff Schmitt to approve payment of bills in the amount of \$107,236.72. Motion seconded by Brian Toth, all in favor, motion carried.

TOWN RESIDENTS – Mark Born running for the 39th Assembly District introduced himself and gave a brief history and future plans.

Unfinished Business:

1. City plans for N Crystal Lk Rd – Richy Piltz stated bid ad would run March 24th and 31st with opening on April 10. The preliminary estimate of the Town's cost share is \$119,700. Discussion on bidding Cty E to RR at the same time and petition the DOT to make an exception to exclude the bike lane in that area. A special meeting will be held March 22nd at 7:00pm to discuss moving forward with the project from Cty E to RR.
2. License & Permits Ordinance Amendment – Class A Beer/Liquor hours of sale – This will be tabled until a request from affected business owners is received.
3. Resolution 2012-5 Sign Maintenance Policy – Motion by John Kuzniewicz to adopt Resolution 2012-5 sign Maintenance Policy per manual requirements. A

manual will be printed from the online site or ordered. Motion seconded by Jeff Schmitt, all in favor, motion carried.

NewBusiness:

1. ATC zoning request – Request from ATC for a zoning change for the substation on S Center Rd from A2 to I1. Motion by Jeff Schmitt to approve the zoning change. Motion seconded by Mark Bobholz, all in favor, motion carried.
2. Right of Way located at N8443 Sunset Blvd – Property owner Dennis Giese request the Town to abandon 31' ROW and replace by 66' ROW with land across the road. Dennis was directed to supply a legal proposal for reimbursement to the Town for all costs. Motion by Jeff Schmitt to allow the Chairman to call Attorney Steve Hannan to write financial agreement and to include that Mr. Giese combine lots. Motion seconded by John Kuzniewicz, all in favor, motion carried.
3. Ordinance 2012-2 Adoption of the Town of Beaver Dam Comprehensive Plan. Motion by Brian Toth to adopt Ordinance 2012-2. Motion seconded by Mark Bobholz, all in favor motion carried.
4. Ordinance 2012-3 To Extend Town Officers Terms in Response to Election Law Changes – Motion by Mark Bobholz to adopt Ordinance 2012-3. Motion seconded by Brian Toth, all in favor, motion carried.

Clerks Report – Operator license applications received from Charlie Hutter and Danelle Sunderland. Motion by John Kuzniewicz to approve Operator Licenses. Motion seconded by Jeff Schmitt, all in favor, motion carried.

Reminder Annual Meeting April 10. Need to set Regular TB meeting date. Open Book is April 25th from 5:00pm-7:00pm and Board of Review originally set for June 5 has been changed to Monday, June 11th from 6:00pm-8:00pm due to recall election.

Chair/Supv. Report – Garage doors need to close tighter. Hometown sent an estimate of \$329.00 to replace bottom seal on overhead doors. After discussion, Mark will call Hometown again to get another opinion/estimate of problem.

Motion by Brian Toth to adjourn, seconded by John Kuzniewicz, all in favor, motion carried. Meeting adjourned 9:00pm

Respectfully, Cheryl Goodrich

**MINUTES OF APRIL 10, 2012
TOWN BOARD MEETING**

Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

Chairman Neal Stippich called the April 10, 2012 Town Board meeting to order at 8:45pm. Roll Call taken, present, Neal Stippich, Jeff Schmitt, John Kuzniewicz, Brian Toth, Treasurer Annette Sustman and Clerk Cheryl Goodrich. Mark Bobholz absent. Notice of meeting was posted April 3rd, published April 6th, amended posted April 4th, and second amended posted April 6th.

Motion by Jeff Schmitt to adopt the agenda presented. Motion seconded by Brian Toth. All in favor, motion carried.

Minutes of March 13th meeting were read. Motion by John Kuzniewicz to approve minutes as read. Motion seconded by Brian Toth, all in favor, motion carried.

Minutes of the March 22nd special meeting were read. Motion by Brian Toth to approve as read. Motion seconded by John Kuzniewicz, all in favor, motion carried.

COMMITTEE REPORTS

PLANNING COMMITTEE – No meeting

LAND USE ADMINISTRATOR – Tom Zeamer issued 3 permits with improvements of \$230,000.00 and a fee collected of \$1684.72. Comprehensive Plan complete.

BOARD OF APPEALS – No Meeting.

POLICE REPORT – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat reports. 5 applications have been received for the patrol officer position, Concealed Carry Ordinance not deemed necessary; Officer evaluations are complete and new Code of Ethics signed and posted; possibility of new uniforms; Committee will be meeting to begin the interview process, actual interviews to begin in May. 2 operator licenses are denied due to felonies and multiple arrests.

Motion by Brian Toth to approve committee reports. Motion seconded by John Kuzniewicz, all in favor, motion carried.

TREASURERS REPORT - Report given by Annette Sustman is as follows. The March 31st balance in the checking acct is \$7,295.18, Savings acct, \$55,484.57

Tax acct. \$392,716.21, CD's, \$316,279.73. Motion by Brian Toth to approve the treasurer's report, seconded by Jeff Schmitt, all in favor, motion carried.

PAYMENT OF BILLS: Motion by Neal Stippich to approve payment of bills in the amount of \$45,446.81. Motion seconded by Brian Toth, all in favor, motion carried.

TOWN RESIDENTS – None

Unfinished Business:

1. Right of Way at N8443 Sunset Blvd – Chairman Neal Stippich has correspondence with the Towns Attorney Steve Hannan, Mr. Giese retained a new attorney from Portage and his attorney found information that does not match with the County maps in regards to the road right of way. This item is tabled until further notice by Attorneys.

NewBusiness:

1. Mowing Bids – 3 bids received as follows: Tom's Lawn Care @ \$55.00 per mowing for both properties for 3 yrs; Mersch Lawn Care @ \$60.00/75.00 for 3 yrs.; Mark Tomashek @ \$150.00 weekly, as needed. Motion by Neal Stippich to award Tom's Lawn Care to begin April 15, to contact Town supervisor John

- Kuzniewicz during July & Aug. on mowing frequency. Motion seconded by John Kuzniewicz, all in favor, motion carried.
2. Town Road right-of-ways – Chairman Neal Stippich prepared a permit for review/approval. Discussion on fees & bond requirements. Change to be made on depth.
 3. Town road weight limits – Chairman was contacted from a farm owner about hauling tankers of manure. The farm owner is now pumping across fields.
 4. Ord. for Peddler/Sellers permit – Tom is looking for feedback on the sample and if approved needs to be put in Ordinance form.
 5. Expense reimbursement – table
 6. Appoint Poll Workers – Due to state requirements to separate the Town into two precincts/polling reporting units, the clerk had to hire and train additional poll workers. Those being appointed are Donna, Krystal, Kayla Schauer, Abbey Goodrich, Mary Ann Hussli, Louise Kenevan. Motion by Neal Stippich to approve new poll workers. Motion seconded by Brian Toth, all in favor, motion carried.
 7. Appoint Committee members – Chairman Neal Stippich appoints addition to the Planning committee, Bob Ganske and Board of Appeals, Dean Hughes. Motion by Jeff Schmitt to approve new committee members. Motion seconded by Brian Toth, all in favor, motion carried.

Clerks Report - Salt storage facility was inspected and approved by WI DOT; Dumpster dates are as follows: April 14, June 9, Aug. 11, Oct. 13, with collection addition of electronics on April 14 and Oct. 13. Operator license applications received from Christine Sadowski and Libby Nehring. Motion by Brian Toth to deny both operator licenses. Motion seconded by Neal Stippich, all in favor, motion carried.

Reminder Annual Meeting April 10. Need to set Regular TB meeting date. Open Book is April 25th from 5:00pm-7:00pm and Board of Review originally set for June 5 has been changed to Monday, June 11th from 6:00pm-8:00pm due to recall election.

Chair/Supv. Report – Victor Herbst passed away, Fire Dept. will give recognition for 40 years of service as Assistant Fire Chief to the volunteer Fire Dept. Fundraiser for Stars & Stripes Honor Flight to Washington DC for vets at Miller Park, Aug. 11. Motion by John Kuzniewicz to adjourn, seconded by Brian Toth, all in favor, motion carried. Meeting adjourned 10:00pm.

Next meeting will be Wednesday, May 9, due to Primary Recall Election on May 8.

Respectfully, Cheryl Goodrich

Approved
MINUTES OF May 9, 2012
TOWN BOARD MEETING

Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

Chairman Neal Stippich called the May 9, 2012 Town Board meeting to order at 7:00pm. Roll Call taken, present, Neal Stippich, Mark Bobholz, John Kuzniewicz, Brian Toth, Treasurer Annette Sustman and Clerk Cheryl Goodrich. Jeff Schmitt will be arriving late. Notice of meeting was posted May 2nd, published May 7th.

Motion by John Kuzniewicz to adopt the agenda presented allowing the Chairman to go out of order. Motion seconded by Mark Bobholz. All in favor, motion carried.

Minutes of April 10th meeting were read. Motion by Brian Toth to approve minutes as read. Motion seconded by John Kuzniewicz, all in favor, motion carried.

COMMITTEE REPORTS

PLANNING COMMITTEE – No meeting

LAND USE ADMINISTRATOR – Tom Zeamer issued 5 permits with improvements of \$94,000.00 and a fee collected of \$394.00. Items worked on are as follows: Herb Lehner, new house on farm; Pete Thompson, reduce speed limit on N. Crystal Lk Rd; ATC rezoning on S Center Rd; Post Office, mailbox setback info.; Ron Warmka, new building, recommend rezoning; Al Mannel, variance for garage; Petezlaff land issues.

BOARD OF APPEALS – No Meeting.

POLICE REPORT – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat reports. Interviews for new officer in process.

Motion by Mark Bobholz to accept the committee reports. Motion seconded by John Kuzniewicz, all in favor, motion carried.

TREASURERS REPORT - Report given by Annette Sustman is as follows. The April 30th balance in the checking acct is \$3,823.37, Savings acct, \$84,478.19

Tax acct. \$392,780.76, CD's, \$316,279.73. Motion by Mark Bobholz to approve the treasurer's report, seconded by Brian Toth, all in favor, motion carried.

PAYMENT OF BILLS: Motion by Mark Bobholz to approve payment of bills in the amount of \$28,467.24. Motion seconded by Brian Toth, all in favor, motion carried.

TOWN RESIDENTS – None

Unfinished Business:

1. N. Crystal Lk Rd reconstruction – TRIP funds were approved for both sections in the amount of \$23,657.37 for each section. Rich Piltz will be placing an ad for Road bids and pavement marking bids.
2. 3rd item Ordinance 2012-4 Peddlers Permit – Ordinance not drawn up, John Kuzniewicz will do that for the June meeting.
- 3.

NewBusiness:

1. #4 agenda item – ditch mowing and spraying ditches for wild parsnip – Town would need to buy equipment for spraying or contract someone to do it. Motion by Mark Bobholz to advertise for Town Road ditch mowing and spraying of weeds in ditches. Motion seconded by Brian Toth, all in favor, motion carried. Roger is directed by Neal Stippich to begin mowing 1 pass and intersections.

2. Oath of Office given to April Elected officers, 1st Supervisor, Mark Bobholz and 3rd Supervisor, John Kuzniewicz by Clerk Cheryl Goodrich.

Jeff Schmitt has arrived.

Continuing with Unfinished Business

#2 Thompson Rd Inspection – Chairman Neal Stippich stated that Jeff Schmitt, John Kuzniewicz and himself traveled with Wolf Paving and pointed out discrepancies that they felt were there. They are waiting for Wolf to get back to us with what they could do to alleviate the concerns. A letter was received from Wolf Paving stating after review of blemished areas are cosmetic issues only due paving late in the year and colder temperatures and are offering to extend the warranty an additional 2 years and feel there is nothing wrong structurally with the pavement. Brian Toth questioned pavement cracking south of his house. Wolf paving representative said he would look at it and it would be covered under warranty. Blending into existing road on south end was questioned. Rep said it wasn't the best job. Depth should be 1 ½ ". Brian stated there 9" unwanted depth at his driveway and was sliding. Al Matuszeski stated his field drive had no extension or tapered; house driveway was raised and not tapered. Discussion on sloping and driveway entrance repair. Proposed resolution being extend culvert, put on apron endwalls and slope it with topsoil. Discussion on assessment policy is needed for such situations. Motion by Jeff Schmitt to accept the offer from Wolf Paving for the additional 2 year warranty on the project. Motion seconded by John Kuzniewicz. Discussion, Brian Toth requests a second meeting for all supervisors. Motion by Jeff Schmitt to have another meeting on Thompson Rd Friday morning @ 7am. Brian Toth seconds the Friday morning 7am meeting. Chairman stated the motion is out of order due to motion already on the floor. Jeff Schmitt withdraws the second motion. Question called for original motion by Jeff Schmitt to accept the offer from Wolf Paving. Ayes, Jeff Schmitt, Neal Stippich, Mark Bobholz, John Kuzniewicz. Ney, Brian Toth. Motion carried.

Motion by Brian Toth to have another meeting with Wolf Paving at a time when all supervisors can attend. Motion seconded by Mark Bobholz. Discussion lead by Jeff Schmitt on content of meeting. Brian Toth questioned legality of first meeting with Wolf Paving. It was a posted meeting. Brian quoted State Stat 19.89. Brian Toth and Mark Bobholz received no notification about the meeting. Chairman stated they reviewed the road with Wolf Paving, showing them their concerns and there was no other discussion. Discussion on whom and how others were notified of the meeting. Vote called for Brian's motion to meet with Wolf Paving. Aye, Brian Toth, Mark Bobholz, Ney Neal Stippich, Jeff Schmitt, John Kuzniewicz. Motion failed.

New Business

#1 Overweight permit for transportation of farm products/waste – Howard Bohl presented a sheet of facts for hauling. Haulers want permission documentation to haul on Town roads for Bohl Farms. Howard Bohl agrees to accept responsibility for road damage. Neal Stippich will draft a permit and have board approval at the June meeting.

#2 Set Agenda item policy – Chair sets agenda. If there is an agenda item the Chair didn't agree to put on the agenda, the board has the opportunity to make a motion to override that and have it on the agenda on the next month. Discussion on changing the format of the agenda placing the agenda items before the adjournment.

#3 Meeting notification – policy should be established if a meeting is to take place, all board members should be notified. Request to the clerk to get the list of bills to board members in advance of the meeting.

Clerks Report - Application for Temp. Class B License for Chamber of commerce Corn Roast, Green Valley Ham & Jam. Motion by Neal Stippich to approve Special events licenses. Motion seconded by Jeff Schmitt, all in favor, motion carried. Operators license application from Julie Kaiser, Samantha Westphal, Bradley Marthaler, Arlette Ward, Mary Winter, Carrie Sieja, Todd Behrmann, Melissa Kempfer, Heather Shoemaker, Brent West, Sandra Miller, Kathryn Nicholas, Debora Migacz, Cassandra Blum, Abby Minnig, Brian Stegner, Jamie Prough, Doris Ammacher, Lesli Narr, Penny Buchda, Dana Schmidt. Motion by Neal Stippich to approve operator's license, Motion seconded by Jeff Schmitt, all in favor, motion carried.

Email from Susan Jansen, City of Beaver Dam committee member for the Watermark Community Center to give a 20 min. presentation. Response to invite to future meeting. Letter from MSA on Community Dev. Block Grant. Grants are no longer to individual communities. Funds will be distributed to county. Mary Bobholz will make contact with County Chairman.

Chair/Supv. Report – Revised Road Ditch Cleaning Permit, any supervisor can approve a permit. Chairman will revise into Resolution form.

Request for special music event at BD Raceway. Tom will check CUP.

Herb Lehner would like to separate parcel of land. Ord. states 1 lot per 35 acres.

Next meeting will be Tuesday, June 12

Motion by John Kuzniewicz to adjourn, seconded by Brian Toth, all in favor, motion carried. Meeting adjourned 9:00pm.

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Respectfully, Cheryl Goodrich

Approved
MINUTES OF June 12, 2012
TOWN BOARD MEETING

Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

Clerk Cheryl Goodrich swears in new patrol officer Matthew Riel. Chairman Neal Stippich opened the public hearing for liquor license renewals at 7:05pm. Applicants are as follows: Class B combination, Leipsic Tavern, JJR Jumpers, Mr. Madisons, Bayside Supper Club, Beaver Dam Golf Management, John's, Old Hickory Golf Club, WI Motor Sports & Entertainment, Hogz & Honeez; Class A combination, Simar Oil, United Coop; Class B Beer, BD Conservationists; Class A Beer, Kwik Trip & BD Marina Corp. Chairman asked 3 times if anyone would like to speak in favor of or against the applicants. No one spoke for or against the applicants for renewal. Chairman then closed the hearing and called the June 12, 2012 Town Board meeting to order at 7:06pm. Roll Call taken, present, Neal Stippich, Mark Bobholz, John Kuzniewicz, Brian Toth, Treasurer Annette Sustman and Clerk Cheryl Goodrich. Jeff Schmitt absent. Notice of meeting was posted June 5th, published June 9th, an amended notice posted June 11th.

Motion by Mark Bobholz to adopt the agenda presented allowing the Chairman to go out of order. Motion seconded by John Kuzniewicz. All in favor, motion carried.

Minutes of May 9th meeting were read. Corrections as follows: Page 2, #2 insert question call for original motion made by Jeff Schmitt, grammar correction and remove double name. Motion by John Kuzniewicz to approve the minutes with the noted corrections.

Motion seconded by Neal Stippich. Ayes, John Kuzniewicz, Neal Stippich, Mark Bobholz. Ney, Brian Toth. Motion carried.

COMMITTEE REPORTS*****

PLANNING COMMITTEE – May 21, 2012 meeting minutes read by Tom Zeamer.

LAND USE ADMINISTRATOR – Tom Zeamer issued 9 permits with improvements of \$358,890.00 and fees collected of \$2,326.71. Items worked on are as follows: Ron Warmka rezoning, land division & conditional use; Driveway at N5923 S Crystal Lk Rd. driveway moved; Planning Committee meeting June 25.

BOARD OF APPEALS – Meeting June 13.

POLICE REPORT – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat reports. New Police vehicle expected late June/early July. Request for Personnel Committee to be paid 2 per Diems each Bob Newman & Bob Schumacher and 1 per diem for Jim Orlenko. Motion by Mark Bobholz to approve payment of said per diems for personnel committee. Motion seconded by Brian Toth, all in favor, motion carried. John is in favor of the peddlers permit. 3 operators license not recommended for approval, Megan Trotter, Angela Winter, Laura Sheron.

Motion by Mark Bobholz to accept the committee reports. Motion seconded by John Kuzniewicz, all in favor, motion carried.

TREASURERS REPORT - Report given by Annette Sustman is as follows. The May 31st balance in the checking acct is \$4,739.94, Savings acct, \$72,045.19, Tax acct. \$392,847.48, CD's, \$316,279.73. Motion by Brian Toth to approve the treasurer's report, seconded by John Kuzniewicz, all in favor, motion carried.

PAYMENT OF BILLS: Motion by Brian Toth to approve payment of bills in the amount of \$47,016.24. Motion seconded by Mark Bobholz, all in favor, motion carried.
TOWN RESIDENTS – Mary Bobholz questions why Clerk, Cheryl Goodrich doesn't get paid for elections. This will be put on the July agenda.

Unfinished Business:

1. Item #3 - ROW issue on Sunset Blvd-present Dennis Giese & Attorney Mr. John Miller. Agrees building cannot be moved to avoid encroachment. Mr. Millers most viable solutions: 1. Town can vacate area by resolution from the Town in favor of altering the plat, a petition from property owner & court action to approve alteration of plat. 2. Conveyance of deed for that specific area the garage is sitting on. A special Town meeting of electors would be needed. Then apply for a variance by property owner.
Brian Toth questioned County status on variance. Mr. Giese stated the County verbally granted or where in favor but rescinded after notification of Towns position and would wait till the Town made a decision. Neal Stippich questioned expense of legal work. Mr. Miller stated "the person making the request understands this should not be at the cost to the Town." Mr. Miller agreed to provide all information needed. All fees/expenses incurred to be covered by petitioner, Dennis Giese. Neal Stippich will set a meeting with Towns attorney Monday, June 18 or Tuesday, June 19 after 4:30pm.
Chairman excuses Brian Toth to leave the meeting.
2. Item #2 N Crystal Lk Rd project, CTH E to RR - Mitch Leisses present for Kunkel Engineering. June 5th was bid opening. 2 bids were received. Kopplin & Kinas for \$85,512.17 and Maddrell Excavating for \$105,202.22. Kunkel recommends approval/awarding project to Kopplin & Kinas. Motion by Mark Bobholz to award S Crystal Lk Rd project CTH E to RR to Kopplin & Kinas as bid, with project to be completed by stated contract date of Aug. 22, 2012, with penalties initiated per contract if not completed. Motion seconded by John Kuzniewicz all in favor motion carried. Motion by Neal Stippich to award NEA joint venture with the city on N Crystal Lk Rd project, Prospect Rd to CTH E on the condition the city awarding it. Motion seconded by Mark Bobholz, all in favor, motion carried. Contact contractor for striping on road from CTH E to Ollinger Rd with Dbl line and bike lane.
3. Item #5 – Hauling Permit – Neal Stippich presented a permit for approval along with an example of County permit. Neal will rewrite permit including points from the County permit. No fee at this time.
Motion by John Kuzniewicz to approve a combination of the permit. Seconded by Mark Bobholz, all in favor, motion carried.
4. Item #6 – Peddlers Permit – John Kuzniewicz presented an Ord. 2012-4 Transient Merchant License. Motion by Neal Stippich to adopt Ord. 2012-4 to eliminate sections of Town and cover entire Town with a \$25 fee. Motion seconded by John Kuzniewicz, all in favor, motion carried. John will rewrite Ordinance.
5. Item #4 – Ditch mowing bids and spraying for parsnip/weeds – No bids received for Town road ditch mowing. 1 bid from Leiting's property Management for the spraying of weeds on Town roads in the amount of \$2,255.59. Motion by Neal

Stippich to not contract for spraying of weeds this year because of the lateness and keep for earlier next year Motion seconded by John Kuzniewicz, all in favor, motion carried. Roger will document roads that need spraying.

6. Item #7 – Ditch Cleaning Resolution 2012-6 – Town Road Ditch Maintenance/Cleaning Standards – Table to July-Add “to be approved by the entire board”

New Business

1. Road/Bridge Weight limits – Shaw Hill Rd bridge is a problem. Neal directed Roger to signage to post at bridge.
2. Approve Liquor & Operator licenses – Motion by Neal Stippich to approve above listed liquor license applications. Motion seconded by Mark Bobholz, all in favor, motion carried. Operator license – Motion by John Kuzniewicz to deny Megan Trott, Angela Winter and Laura Sharon as recommended by Chief John Kreuziger. Motion seconded by Mark Bobholz, all in favor, motion carried.

Motion by Neal Stippich to approve applicants pending background check approval, Libby Nehring, Pam Dietz, Dannelle Sunderland & Monica Haima. Motion seconded by John Kuzniewicz, all in favor, motion carried.

Motion by Neal Stippich to approve operator license for listed applicants. Motion seconded by Mark Bobholz, all in favor, motion carried. Robert Young Jr., Kayla Shemp, Dawn Tuler, Adam Jansma, Deanna Einga, Tracy & Thomas Grotenhuis, Carolyn Mueller, Nancy Dominguez, Robert Schmitt, Mark Tomashek, Kevin Semple, Todd Cook, Kristine Klowdowski, Doreen & Austin Kuzniewicz, Roxanne Siedslag, Bridget Pritchard, Hanna Otto, Brent West, Joyce Longseth, Jennifer Westphal, Ashley Fiest, Sukdeep Garcha, Janna Elgersma, Miranda Clark, Jason Repinski, Laura Rickert, MaryAnn Wolc, Rachel Guenther, Gina Hughes, Joe Gaspar, Amanda Augustine, Gay Slosser, Diane Manegold, Charlie Hutter, Nicole Persha, Rachel Sackett, Kelly Schoebel, Tanya Westphal, Jessica Koltz, Cory Rechek, Deb Navis, Justine Kohoorn, Deb Weyer, Maureen Prunuske, Aaron Milan, Mary Winter, Ashley Jansma, Kristine Salkowski.

Clerks Report – Letters from Rural Mutual Insurance – Policy renewal for coverage on Equipment breakdown @\$168.00 and Employee Theft. What is deductible? Question heating equip. Weed/tall grass complaints coming in. Send property Maintenance ordinance. And fine if necessary. Sale of office equipment. (Clerk will call Towns Assoc).

Chair/Supv. Report – Mark Bobholz received a request to remove guardrail at end of Pine Rd. Check with DOT about removal.

Next meeting will be Tuesday, July 10.

Agenda items: City presentation on WaterMark Community Center, Ditch cleaning resolution, ROW issue on Sunset Blvd., Peddlers Permit, Election pay, Motion by Neal Stippich to adjourn, seconded by Mark Bobholz, all in favor, motion carried. Meeting adjourned 9:50pm.

Respectfully, Cheryl Goodrich

**MINUTES OF July 10, 2012
TOWN BOARD MEETING**

Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

Chairman Neal Stippich called the July 10, 2012 Town Board meeting to order at 7:10pm. Roll Call taken, present, Neal Stippich, Mark Bobholz, John Kuzniewicz, Brian Toth, Treasurer Annette Sustman and Clerk Cheryl Goodrich. Jeff Schmitt absent. Notice of meeting was posted July 2, published July 6; an amended notice posted July 9th.

Motion by Brian Toth to adopt the agenda presented. Motion seconded by John Kuzniewicz. All in favor, motion carried.

Minutes of June 12 meeting were read. Correction as follows: Unfinished Business #2, last sentence, double line from CTH E to Ollinger Rd. Motion by John Kuzniewicz to approve the minutes with the noted correction. Motion seconded by Mark Bobholz. All in favor, motion carried.

Jeff Schmitt arrives.

COMMITTEE REPORTS

PLANNING COMMITTEE – Tom Zeamer reported on the June 25, 2012 meeting.

Committee acted on/approved a Minor land division from Ron Warmka.

LAND USE ADMINISTRATOR – Tom Zeamer issued 3 permits with improvements of \$65,000 and fees collected of \$290. Time used preparing for meetings with mailings, met with Steve Beth from WI P & L, met with Mayor about building on N side of BD, investigate driveway issue on S Crystal Lk Rd. new driveway was located without a permit so property owner is in violation. Tom directed to coordinate a meeting between property owner and Town Board.

BOARD OF APPEALS – Meeting June 13. Acted on/approved variance for Al Mannel for a garage in the front street yard setback.

POLICE REPORT – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat reports. Thefts up slightly. Delay on new vehicle.

Motion by Mark Bobholz to accept the committee reports. Motion seconded by Brian Toth, all in favor, motion carried.

TREASURERS REPORT - Report given by Annette Sustman is as follows. The June 30th balance in the checking acct is \$2,320.05, Savings acct, \$52,949.28,

Tax acct. \$392,895.92, CD's, \$316,279.73. Motion by Jeff Schmitt to approve the treasurer's report, seconded by John Kuzniewicz, all in favor, motion carried.

PAYMENT OF BILLS: Motion by Jeff Schmitt to approve payment of bills in the amount of \$70,151.97, withholding Wolf Paving until 2 year extended warranty is received, clerk to notify Wolf Paving and withhold Statewide Services pending verification of validity of bill by Chair/Clerk. Motion seconded by John Kuzniewicz, all in favor, motion carried.

TOWN RESIDENTS – Harvey Voigt questioned double yellow line on N Crystal Lk Rd. Answered Speed and distance doesn't warrant a safe passing zone. Asked to consider line edge of pavement with white lines also. Suggest use of epoxy to make it last longer. Question on new fire numbers. Clerk will contact Lange and confirm order of faded numbers. Ken Ferstl questioned culvert on Zimmerman Dr. this will be on the Aug. agenda.

Unfinished Business:

1. WaterMark Community Center presentation given by Yvonne Keplin & John Haider. Presentation given to inform neighboring areas of upcoming opportunities and be able to answer questions from residents.
2. R-O-W issue on Sunset Blvd - Attorney John Miller, representing Dennis Giese, presented an Easement Agreement. Liability issue was discussed. The Town Board will have Town Attorney Steve Hannon review the agreement and will bring it back at the Aug meeting.
3. Ordinance 2012-4 Peddlers Permit – Change made in coverage from Town sections to whole Town. Ordinance was passed at the June meeting and just needs the Ordinance number added, signatures and publication.
4. Resolution 2012-6 Town Road Ditch Maintenance/Cleaning Standards – Last month it was requested to have approval of entire Town Board added to the permit, which is now on the permit. Motion by Mark Bobholz to adopt Resolution 2012-6. Motion seconded by Brian Toth. All in favor, motion carried. Chairman will add Resolution number at the top of the permit and bring back in Aug. for signatures.

New Business

1. Act on Planning Committee recommendation to approve the rezoning for Ron Warmka – Rezoning would change from A2 to Commercial. No new driveway is needed. Motion by John Kuzniewicz to approve the rezoning from A2 to Commercial per the recommendation from the Town of Beaver Dam Planning Committee. Motion seconded by Mark Bobholz, all in favor, motion carried.
2. Resolution 2012-7 Appointment of Committee to Review duties and salaries of elected, appointed and employee positions in the Town of Beaver Dam. Mr. Dan Stern has agreed to Chair the committee, complete the study in 60 days and report findings to the Town Board. Mr. Stern will choose two other members and have them approved by the Town Chairman. 1 member may be Dave Pasewald from the City of Horicon, 3rd member yet to be determined. Motion by Jeff Schmitt to amend the resolution to include standard compensation to be paid to committee members as previously authorized by the Town Board for per diems @ \$45 and mileage for up to 6 meetings. Motion seconded by John Kuzniewicz, all in favor, motion carried. Motion by John Kuzniewicz to adopt Resolution 2012-7 with the included amendment. Motion seconded by Neal Stippich, all in favor, motion carried.
3. Election Pay – Additional pay for the clerk is not approved according to state stats.
4. Sale of Office Equipment – Clerk spoke with the WTA attorney and was told that no Town employee or Officer may purchase or be in possession of used Town Equipment. The Town Board must decide how to dispose of used equipment thru donation or sale. Clerk will make an inventory list of unused equipment and report to the board.
5. Chairman Neal Stippich returned with a revised Haulers Permit – Last month a request to add keeping the road clean. Motion by Jeff Schmitt to approve the Haulers Permit for Bohls. Motion seconded by John Kuzniewicz, all in favor, motion carried.

Clerks Report – 1 questionable Op. Lic. For Kristine Glamann. Chief John Kreuziger is still checking. Motion by Brian Toth to wait until approval is given by the Chief. Second by John Kuzniewicz, all in favor, motion carried. Other Operator license applicants are James Hopkins, Amber Nelson, Jara Sjoerdsma, Daneille Regallia, Bethany Milan, Cheryl Goodrich. Motion by Neal Stippich to approve operator licenses. Motion seconded by Mark Bobholz, all in favor, motion carried.

Letter from Dodge Cty Land Resc. & Parks Dept. After discussion, Town will respond no to the letter and don't agree with boundaries due to boundaries at Millers Woods with Town of Westford. Boundaries with T. of Westford will be on the Aug. agenda.

Burn Ban sample – Emergency Declaration – Aug Agenda. Dodge County Planning meeting Mon. Aug 20, 7:20pm to amend the Shoreland Protection Ordinance.

Chair/Supv. Report – Mark Bobholz, salt is at \$55, 200 ton approved and ordered. Would be a good time to get sand.

Neal Stippich on City sewer & water. Neal and John Kuzniewicz met with Tom Kennedy, John Sommers, Richie Piltz on Woodland Dr. Heavy truck traffic will be coming in on Town road. The city, in their developer's agreement, has language covering any damage to roads. It will be a development with 140 rental units covering the east half of Woodland Dr. John Biel submitted what city sends to property owners for property maint. Letter and citation sent to Darci Braun. Lot on Sunset Blvd also sent a letter to mow. Lots in Millers woods need weed cutting. Roger will point out on ¼ section maps, clerk can send letter.

Motion by Brian Toth to adjourn, seconded by Mark Bobholz, all in favor, motion carried. Meeting adjourned 9:50pm.

Respectfully, Cheryl Goodrich

Next meeting will be Tuesday, Aug. 7.

Agenda items: Culvert on Zimmerman Dr, Burn Ban, Resolution 2012-6 Ditch Cleaning, R-O-W issue on Sunset Blvd, Town Boundaries with T of Westford

**MINUTES OF August 7, 2012
TOWN BOARD MEETING**

Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

Chairman Neal Stippich called the August 7, 2012 Town Board meeting to order at 8:10pm. Roll Call taken, present, Neal Stippich, Mark Bobholz, John Kuzniewicz, Jeff Schmitt, Treasurer Annette Sustman and Clerk Cheryl Goodrich. Brian Toth absent. Notice of meeting was posted July 31, published Aug.3.

Motion by John Kuzniewicz to adopt the agenda presented, allowing the Chairman to go out of order. Motion seconded by Jeff Schmitt. All in favor, motion carried.

Minutes of July 10 meeting were read. Motion by John Kuzniewicz to approve the minutes as read. Motion seconded by Jeff Schmitt. All in favor, motion carried. Minutes of the July 14, 2012 special meeting were read. Motion by Jeff Schmitt to approve minutes as read. Motion seconded by Mark Bobholz, all in favor, motion carried.

COMMITTEE REPORTS

PLANNING COMMITTEE – Tom Zeamer read the July 30, 2012 Planning Committee meeting minutes. In answer to legal question in the minutes, Chairman Neal Stippich stated in accordance with Town Attorney, the Planning Committee did need to hear the issue first and then the Board of Appeals will hear only on the 2.2 acres, upon approval of the variance it will then go back to the Planning committee for approval.

LAND USE ADMINISTRATOR – Tom Zeamer issued 8 permits with improvements of \$317,500 and fees collected of \$2,439.25. Tom sent out permit violation letters to 4 people.

BOARD OF APPEALS – Meeting July 18 hearing the following: Wes Hotchkiss for the construction of a garage within the street yard setback, approved; Rosemarie Garczynski for a minor land division and driveway without a qualifying 35 acre parcel, approved; Herb Lehner to allow two homes on one farm without a minor land division or conditional use permit, approved.

POLICE REPORT – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat reports. Delay on new vehicle to Sept. or Oct. Motion by Mark Bobholz to accept the committee reports. Motion seconded by Jeff Schmitt, all in favor, motion carried.

TREASURERS REPORT - Report given by Annette Sustman is as follows. The July 31st balance in the checking acct is \$2,346.60. Due to early monthly meeting, bank statements have not been received so account reports are not complete. Motion by John Kuzniewicz to approve the treasurer's report, seconded by Jeff Schmitt, all in favor, motion carried.

PAYMENT OF BILLS: Motion by Mark Bobholz to approve payment of bills in the amount of \$31,300.86. Motion seconded by Jeff Schmitt, all in favor, motion carried.

TOWN RESIDENTS – None spoke.

New Business:

1. Megan Trott present to request consideration for a trial operator's license after being denied. Chief John Kreuziger gave some information on the issues. Motion by Neal Stippich to approve a provisional license for the 60 day period. Motion seconded by Jeff Schmitt all in favor, motion carried.

Unfinished Business:

1. Burning Ban – Clerk was notified by the BD Fire Dept. that they were lifting the Burn Ban for the city. Motion by John Kuzniewicz to rescind the Burn Ban for the Town of Beaver Dam. Motion seconded by Mark Bobholz, all in favor, motion carried.
2. Zimmerman Dr. culvert. Zimmerman Dr. resident Ken Ferstl present. Motion by Neal Stippich to put in a 24” X 60’ double smooth walls culvert with discharge end next to the existing 18” culvert with apron end walls. Motion seconded by John Kuzniewicz. Ayes, Neal Stippich, John Kuzniewicz, Mark Bobholz. Jeff Schmitt abstain, motion carried. Motion by Mark Bobholz to post bid as soon as possible, Mark will make up the bid. Motion seconded by John Kuzniewicz, Ayes, Mark Bobholz, John Kuzniewicz, Neal Stippich. Jeff Schmitt abstains, motion carried.
3. R-O-W issue on Sunset Blvd – Discussion on removal of mapped triangle area that includes vacant land and change to only area that the building sits on. Motion by Jeff Schmitt to give the Chairman authority to execute the easement agreement upon approval by the Towns legal counsel of the easement agreement with the correction of the footprint. The language shall include the following conditions:
 1. Approval of language by Town attorney and Chairman,
 2. Convey only the existing building footprint as of today’s date of Aug 7, 2012.
 3. Documented by a registered land surveyor and recorded as part of the easement agreement.Motion seconded by John Kuzniewicz. Ayes, Neal Stippich, Mark Bobholz, Jeff Schmitt, John Kuzniewicz. Motion carried. Discussion on septic tank being in the Right of way. Motion by Jeff Schmitt to grant an easement for the existing septic tank footprint with the language to be approved by the Town attorney and Chairman. Motion seconded by John Kuzniewicz. Ayes, Neal Stippich, Mark Bobholz, Jeff Schmitt, John Kuzniewicz, motion carried.
4. Striping of N. Crystal Lk Rd – Mark Bobholz stated there is not enough sight distance to allow a passing zone. Motion by John Kuzniewicz to paint center double solid yellow lines and fog lines in epoxy. Motion seconded by Jeff Schmitt. All in favor, motion carried. John Kuzniewicz will meet with Richie Piltz to contact Guideline Services and have it done at the same time and price as the portion of N Crystal Lk Rd from Prospect Rd to Cty E.

New Business

1. Operator License for Megan Trott acted earlier
2. Resolution 2012-8 Peddlers Permit Penalty – Table till Sept.
3. Hwy 33 re-routing – 3 options as follows: 1. through the city by knocking the building down on the corner of Front and Center St. 2. Hwy B. 3. Hwy A through Fox Lake which entails removal of a house at the intersection of Hwy A and 68.
4. Town dividing line with town of Westford – John Kuzniewicz is doing research and needs to go to Oshkosh to look for old tax records.
5. Road Maintenance – Will discuss at the first budget meeting
6. Estimate on Handicap door opener – Estimate was received from Hometown Glass for \$2,245. Motion by Neal Stippich to award to Hometown. No second. Motion fails. Will discuss at the budget meeting.
7. Set Budget meeting date – 1st budget meeting will be Wed., Sept 12 @ 7pm

Clerks Report – 2 Operator license applications for Kristine Glamann and Jim Orlenko. Motion by Jeff Schmitt to approve operator license, motion seconded by John Kuzniewicz, all in favor, motion carried. BD Lake Improvement Survey; Letter from County Clerk Karen Gibson relinquishing SVRS service for the Town beginning Jan 1, 2013; Letter from DC Humane Society for proposed new contract structure; WTA convention registration needed soon. Clerk request for a scanner. Approval received from board to purchase a scanner.

Chair/Supv. Report – Mower broke down, ditch mowing on next Sept. meeting agenda; Rick Schmitt is the third member of the wage study committee. DC Hwy requisition form for materials and services; bridge report, missing bridge marker on Shaw Hill Bridge, tree/brush cutting needed at both bridges and deck sweeping needed; tree/brush cutting needed south of Kwik Trip to D & 151 intersection, ad for bids will be placed in the paper. Request for grass removal in R-O-W and replace with gravel on S. Sunset Pt Rd, Mark & Tom will take a look at it.

Motion by John Kuzniewicz to adjourn, seconded by Mark Bobholz, all in favor, motion carried. Meeting adjourned 10:40pm.

Respectfully, Cheryl Goodrich

Next meeting will be Tuesday, Sept. 11.

Agenda items: Town Boundaries with T of Westford, Peddlers Permit Penalty, Ditch mowing,

**MINUTES OF September 11, 2012
TOWN BOARD MEETING**

Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

Chairman Neal Stippich called the Sept. 11, 2012 Town Board meeting to order at 7:00pm. Roll Call taken, present, Neal Stippich, Mark Bobholz, John Kuzniewicz, Jeff Schmitt, Brian Toth and Clerk Cheryl Goodrich. Annette Sustman absent.

Notice of meeting was posted Sept.4, published Sept.7, Amended posted Sept 8.

Motion by John Kuzniewicz to adopt the agenda presented. Motion seconded by Brian Toth. All in favor, motion carried.

Minutes of Aug. 7meeting were read. Motion by Mark Bobholz to approve the minutes as read. Motion seconded by John Kuzniewicz. All in favor, motion carried

COMMITTEE REPORTS

PLANNING COMMITTEE – Clerk read Planning Committee minutes from the Aug. 27th meeting.

LAND USE ADMINISTRATOR – Tom Zeamer absent. Clerk read report submitted by Tom Zeamer. 4 Land Use permits were issued with improvements of \$469,000 and fees collected of \$1,101.57.

BOARD OF APPEALS – Clerk read Board of Appeals minutes from the Aug. 29th meeting.

POLICE REPORT – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat reports. 1 officer out due to needed surgery.

New vehicle to arrive end of Sept. or early Oct. Suggestion made to have a statement on the tax newsletter that there are no regulations on cats. Town not responsible for cat management.

Motion by John Kuzniewicz to accept the committee reports. Motion seconded by Jeff Schmitt, all in favor, motion carried.

TREASURERS REPORT - Report given by Clerk, Cheryl Goodrich.

July 31st balances as follows: Savings acct., \$106,125.00; Tax Savings, \$322939.93, and CD's balance at \$316,279.73. Aug. 31st balance in the checking acct is \$4,045.74, Checks written in Aug. \$31,300.86; Savings acct., \$187,394.00; Tax savings, \$322,981.07 and CD's, \$316,279.73. Motion by Mark Bobholz to approve the treasurer's report, seconded by John Kuzniewicz, all in favor, motion carried.

PAYMENT OF BILLS: Total bills presented \$120,416.26. Motion by Brian Toth to exclude the Kunkel bill of \$3,775.00 to get an itemization of the invoice, and pay remainder of bills totaling \$116,641.26. Motion seconded by John Kuzniewicz, all in favor, motion carried. Discussion on painting lines on N. Crystal Lk Rd. Neal Stippich will call Pete Thompson and request a price est. and authorize the County to paint what is not completed on N Crystal Lk Rd as requested by residents and unanimously voted to do in the Aug. minutes.

TOWN RESIDENTS – Janice Bobholz request a timeline when her driveway will be repaired as previously acknowledged by the Town Board. After discussion, this will be on the Oct. agenda. Donna Schauer questioned what the original approved engineering est. was vs. what was billed. This will be on the Oct agenda. Mary Bobholz reported on the SVRS election work that the County will no longer be doing for the Town.

Unfinished Business:

1. Ord. 1012-3 Peddlers Permit Penalty – not complete. Neal will have it ready for the Oct. meeting.
2. Neal Stippich requisitioned the County to do the brush clean up on Iron Rd. and bill the Town for our portion. Motion by John Kuzniewicz to have the Clerk arrange for Roger to meet with K&B and Beaver Tree to show them areas that need cleaning up and get estimates to be available for the Oct. meeting. Motion seconded by Brian Toth, all in favor, motion carried. Richie Piltz asked if the Town would continue to mow ditches on roads annexed because they do not have the equipment. Discussion on trading mowing for Town use of city chipper when needed.

New Business

1. Audit Report – Audit is complete but Mr. Heitpas has not received a signed letter of completion from the Towns attorney yet.
2. Wage Study Committee Report – Dan Stern handed out a report containing information on Salaries, wages, benefits, Job Descriptions, information on combining offices of clerk and treasurer and comparison sheet. All was briefly reviewed and discussed. Request for an additional meeting for the committee to complete their study. Motion by Neal Stippich to authorize the committee to have a 7th meeting to complete report. Motion seconded by Jeff Schmitt. In favor, Neal Stippich, Jeff Schmitt, Mark Bobholz, John Kuzniewicz. Ney Brian Toth, motion carried. The committee Thanks Al Matuszeski for his work with the committee.
3. Burrowing under road on S. Sunset Pt Rd. – A resident completed a project that required burrowing (honeycombing) under the road without any permit or permission from the Town. The issue being road right of way encroachment. Neal Stippich will talk with Tom Zeamer on encroachment and penalty.
4. Mobile Home Park Street Name Signs – EMS call was received from a resident and the emergency vehicle had difficulty finding the address due to lack of street name signs. Matt Christian request help from the Town to mandate park owner to supply street name signs. Motion by Neal Stippich to have the clerk draft a letter to the park owner for voluntary compliance to erect and make visible the proper street name signs for emergency services. Motion seconded by John Kuzniewicz, all in favor, motion carried.

Clerks Report – Operator license applications for Angie Heiman, Connie Fletcher , Nancy Dahlke. Motion by John Kuzniewicz to approve operator license, motion seconded by Jeff Schmitt, all in favor, motion carried. Budget & Finance Workshop in Ripon. Clerk is requesting to go. Motion by Neal Stippich to approve attendance. Motion seconded by Jeff Schmitt. Neal Stippich retracts motion and revises to say any member of the Board may go. All in favor, motion carried. WTA Convention, Oct 14th-16th. Motion by Mark Bobholz to authorize attendance by any Board member to the WTA annual convention. Motion seconded by John Kuzniewicz, all in favor, motion carried. New Fire numbers have arrived. Who is to install and who will pay for them. Board authorizes Roger Beal to install and the Town will pay for the replacements.

Chair/Supv. Report – Mark Bobholz questions possible delivery of salt before Cty W is closed. Mark will follow up. Brian Toth advises Matt Christian on new fire truck. Roger Beal, last year JD mowers on sale. Neal Stippich questions Giese Easement. Nothing returned from Mr. Miller. Neal will contact Mr. Hannan to contact Mr. Miller

new draft of easement to include co-ordinance, located by GPS and recorded as an exact location of building, septic and easement. Put on Oct. agenda to rescind easement if nothing is received from Atty. Miller.

Ditch reconstruction at Nell's property. Neal Stippich stated the board met at the site and approved the reconstruction. Discussion of tweaking the ditch cleaning permit to include diagrams and staking needed to be done before work is done. This will be on the Oct. agenda. Other items discussed: Hwy 33 route will remain as is. S.Crystal Lk Rd bridge, Pete Thompson quoted \$75,000 to \$90,000.

Motion by Brian Toth to adjourn, seconded by Mark Bobholz, all in favor, motion carried. Meeting adjourned 9:43pm.

Respectfully, Cheryl Goodrich

Next meeting will be Tuesday, Oct.9

**MINUTES OF Oct. 9, 2012
TOWN BOARD MEETING**

Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

Chairman Neal Stippich called the Sept. 11, 2012 Town Board meeting to order at 7:07pm. Roll Call taken, present, Neal Stippich, Mark Bobholz, John Kuzniewicz, Brian Toth and Clerk Cheryl Goodrich & Annette Sustman. Jeff Schmitt absent. Notice of meeting was posted Oct.4, published Oct. 6th.

Motion by John Kuzniewicz to adopt the agenda presented. Motion seconded by Mark Bobholz. All in favor, motion carried.

Minutes of Sept. 11th meeting were read. Motion by Brian Toth to approve the minutes as read. Motion seconded by Mark Bobholz. All in favor, motion carried.

Minutes of the Sept. 25th Special Town Board meeting were read. Motion by John Kuzniewicz to approve as read. Motion seconded by Brian Toth, all in favor, motion carried.

COMMITTEE REPORTS

PLANNING COMMITTEE – no meeting

LAND USE ADMINISTRATOR – Tom Zeamer absent. Clerk read report submitted by Tom Zeamer. 6 Land Use permits were issued with improvements of \$606,000 and fees collected of \$2,558.62. Planning meeting planned for Oct. 29 and Board of Appeals meeting scheduled for Oct. 10.

BOARD OF APPEALS – No meeting

POLICE REPORT – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat reports. New vehicle to arrive mid Nov.

Motion by Mark Bobholz to accept the committee reports. Motion seconded by Brian Toth, all in favor, motion carried.

Jeff Schmitt arrived.

TREASURERS REPORT - Report given by Annette Sustman. The Sept. 30th balances as follows: checking acct., \$3,548.82, Checks written in Aug. \$120,758.46; Savings acct., \$193,552.28; Tax savings, \$203,011.52 and CD's, \$317,454.52. Motion by Jeff Schmitt to approve the treasurer's report with noted correction on checks written sheet, seconded by John Kuzniewicz, all in favor, motion carried.

PAYMENT OF BILLS: Total bills presented \$115,512.52. Motion by Mark Bobholz to exclude the Kunkel bill of \$910.00 and approve payment of bills in the amount of \$114,602.52. Motion seconded by Brian Toth, all in favor, motion carried. Kunkel bills and contract to be reviewed at Nov. meeting.

TOWN RESIDENTS – Megan Trott present to request her Operators license be approved to extend to June 30, 2013. Chief John Kreuziger stated he has no issues or complaints.

Unfinished Business:

1. Ord. 2012-3 Peddlers Permit Penalty – Attached to Chapter 34, License & Permits article 5. Section 19 penalty provision. Motion by John Kuzniewicz to approve Ordinance 2012-3, seconded by Jeff Schmitt, all in favor, motion carried.
2. Award Tree/Brush bids – Two bids received: K & B for \$1,660.00; Beaver Tree Service \$1,100.00. Motion by Jeff Schmitt to award to Beaver Tree Service per bid. Motion seconded by Brian Toth. All in favor, motion carried.

3. Town dividing line with Town of Westford – John Kuzniewicz is doing research. No taxes paid up to 1940 to Town of Westford or T of Beaver Dam. He will continue to research and bring it back to the board when he has more information.
4. Driveway repair on Thompson Rd – Neal Stippich stated the town has completed their statutory obligations. Janice Bobholz stated her case and would agree to a cost share with the Town. Options discussed were as follows: Jeff Schmitt’s suggestion is to put a short piece of pipe on each end, bolt to concrete, put apron end wall on each end and fill the slopes out. Jeff will do it at his own expense. Mark Bobholz suggests to remove the current regrind that is there and replace with hot mix to a feasible drainage area, at the expense of the Town, with labor provided by homeowner. Brian Toth received an estimate for driveway repair and would be willing to split the cost with the Town. John Kuzniewicz stated that Brian talked with Mr. Bird of Wolf Paving and Mr. Bird stated that Wolf would take care of it. The burden should be on Wolf Paving. Continued discussion on setting precedence, safety issues and how to police and enforce all driveway issues. Motion by Neal Stippich to meet at the Toth driveway site to review driveway and & possible remedy with Jeff’s suggestion. Motion seconded by John Kuzniewicz. Ayes, Neal Stippich, Mark Bobholz, John Kuzniewicz. Abstain, Jeff Schmitt and Brian Toth. Motion by Neal Stippich to have meet at Toth driveway to review on Saturday, Oct. 13 at 8:30am. Seconded by John Kuzniewicz, all in favor, motion carried. Jeff Schmitt abstains.
5. Kunkel statements - Motion by Neal Stippich to table till Nov. meeting, seconded by John Kuzniewicz, all in favor, motion carried.
6. Ditch cleaning resolution – Needs to be tweaked. Need a plan, on paper, a required deposit, and/or Town will do the work and bill the property owner that requested the change. Possibly create an Ordinance. John suggests viewing the ditching on N Crystal Lk Rd between Cty W and Parker Rd. following the Toth driveway on Saturday.

New Business

1. Resolution 2012-8 No Parking on N Crystal Lk Rd – Motion by Jeff Schmitt to approve Resolution 2012-8, No Parking on N Crystal Lk Rd from Cty E to the RR tracks. Motion seconded by Brian Toth, all in favor, motion carried.
Discussion on whom and when striping was done. Placement of “No Parking” signs on N Crystal Lk Rd, and staking on the corner.
2. Burr Oak repair - Motion by John Kuzniewicz to approve repair as discussed at the site. Motion seconded by Mark Bobholz. All in favor, motion carried.
Discussion on Zimmerman Dr. where culvert installation took place. Kenny from General Asphalt stated an area of 1 lane, 50’ length needs to be wedged in and he would wedge in at the same time doing the repair of culvert area. Motion by Jeff Schmitt to allow the Chairman to approve repair of two areas, one being Burr Oak the other, Zimmerman Dr. if determined the budget allows. Motion seconded by John Kuzniewicz, all in favor, motion carried.
3. Narrowband Radio required purchase – Required to install narrowband radios in all plow trucks. Neal Stippich requests Brian Toth to get price/bids on 5 radios and report at the Nov. meeting

4. Resolution 2012-9, In Support of a Constitutional Amendment of Fair Share for Local Roads – Motion by John Kuzniewicz to approve Resolution #2012-9. Motion seconded by Jeff Schmitt, all in favor, motion carried.

Clerks Report – Operator license applications for Megan Trott, Motion by Brian Toth to approve operator license to June 30th, motion seconded by Jeff Schmitt, all in favor, motion carried. Operator License applications for Nancy Wetsch & Karla Gilbertson. Still waiting on background check. Motion by Jeff Schmitt to approve pending favorable background check. Motion seconded by John Kuzniewicz, all in favor, motion carried.

Chair/Supv. Report – Mark Bobholz would like the Right of way encroachment issues to be address in the near future. Neal stated it could be included in the new home packet and that Tom should review points like that when permit applications/driveway applications are given out. Other options to put on website, notice in paper and newsletter. Neal Stippich stated the Giese Easement is finalized, Mr. Hannan billed to Mr. Giese’s attorney. John Kuzniewicz feels resident on S Sunset Pt Rd needs to be noticed that he encroached on the right of way and get fined for doing it. Clerk needs to remind board members of things they need to do between meetings. Garage door seals need to be fixed. Cylinder lift on Truck 1 leaking and needs replacement. Roger can get these things done. Agreed no board approval needed. Nov. agenda Assessment Policy, discuss committee report for wages and appointed vs. elected clerk.

Motion by John Kuzniewicz to adjourn, seconded by Jeff Schmitt, set budget meeting for Wed. Oct. 17th, all in favor, motion carried. Meeting adjourned 9:22pm.

Respectfully, Cheryl Goodrich

Next meeting: Budget Hearing, Tuesday, Nov. 20th.
Town Board meeting, Tuesday, Dec. 11th.

Minutes of Nov.13, 2012
TOWN BOARD MEETING

Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

Chairman Neal Stippich called the Nov. 13, 2012 Town Board meeting to order at 7:10pm. Roll Call taken, present, Neal Stippich, Mark Bobholz, John Kuzniewicz, Jeff Schmitt, Brian Toth, Clerk, Cheryl Goodrich & Treasurer, Annette Sustman. Notice of meeting was posted Nov. 9, amended posted Nov. 9, second amended Nov. 12; published Nov. 10th.

Motion by Mark Bobholz to adopt the agenda presented allowing the Chairman to go out of order if deemed necessary to conduct the meeting most efficiently. Motion seconded by Jeff Schmitt. All in favor, motion carried.

Minutes of Oct 9th meeting were read. Motion by John Kuzniewicz to approve the minutes with correction of New Bus. #2 adding to the motion by Jeff Schmitt that the motion was seconded by John Kuzniewicz, all in favor, motion carried. Motion to approve with corrections seconded by Brian Toth. All in favor, motion carried.

Minutes of the Oct. 17th Budget meeting and Oct.24th Budget and Special Town Board meeting were read. Motion by John Kuzniewicz to approve with correction of Oct. 24 #1 should be Tri-County, and #4 adding CD amount of \$100,625.98. Motion to approve with corrections seconded by Brian Toth, all in favor, motion carried.

COMMITTEE REPORTS

PLANNING COMMITTEE – Tom Zeamer read the minutes of the Oct 29th meeting.

LAND USE ADMINISTRATOR – Tom Zeamer issued 7 permits with improvements of \$300,190 and fees collected of \$1,990.02.

BOARD OF APPEALS – Tom Zeamer read the minutes from the Oct. 10th meeting.

POLICE REPORT – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat reports. Reports of garbage on roads from Veolia trucks. Rocks being place in road right of way on either side of driveway at 7322 Crystal Ridge Rd. Complaints about calves not protected from weather on Prospect Rd. New squad will arrive soon. What to do with the old squad will be on the Dec. agenda.

Motion by Mark Bobholz to accept the committee reports. Motion seconded by Brian Toth, all in favor, motion carried.

TREASURERS REPORT - Report given by Annette Sustman. The Oct. 31st balances are as follows: checking acct., \$1,439.25, Checks written in Oct. \$117,109.57; Savings acct., \$234,225.75; Tax savings, \$88,045.83; Equipment savings, 100,625.98 and CD's, \$217,434.69. Motion by Brian Toth to approve the treasurer's report, seconded by John Kuzniewicz, all in favor, motion carried.

PAYMENT OF BILLS: Total bills presented \$143,173.88. Motion by Mark Bobholz to approve payment of bills in the amount of \$143,173.88. Motion seconded by Brian Toth, all in favor, motion carried.

TOWN RESIDENTS – Tom Zeamer mentioned there is an evergreen on the NE corner of Cty E & N Crystal Lk Rd obstructing view for turning. Jeff will bring it up at the County meeting. Dan Stern wondering if Town spoke with the city on a previously mentioned possibility of the town mowing for the city in return for possible use of services like the chipper. Jeff spoke with Richie Piltz. Richie would need to speak with

City officials for possible agreement for next year. Dan also complimented on the early voting process.

Unfinished Business:

1. Narrowband Radio purchase – proposals received from Badgerland Communications for \$1,600 and Pointon Communications for \$1,587.05. Motion by Mark Bobholz to purchase radios from Badgerland. Motion seconded by John Kuzniewicz, all in favor, motion carried.
2. Kunkel Statements – Neal will set up a meeting with Kunkel/Mitchel Leisses to cross reference bills with scope of services, and will inform all board members of the meeting date and time. Currently holding approximately \$4,600.
3. Toth Driveway repair – Neal spoke with Mr. Hannan, 3 for a quorum needed to vote on issue. Motion by Mark Bobholz to send Towns portion of bill in the amount of \$270 to Wolf Paving. No second. Chairman declares motion dead. Janice Bobholz stated \$270 very reasonable and small compromise and was suggested by the Town Board on the day of the site visit. Feels she has no representation as a tax payer because of who is on the Town Board. Mark Bobholz stated he has no personal gain from issue at the Toth property and makes a motion to pay the Towns portion of the bill. No second, Chairman declares the motion dead. Chairman Neal Stippich stated because they have discussed the issue and have come to no resolve the Board will move on to new business.

New Business

1. Dog Control Proposals – Received are Dodge County Humane Society for \$2,000 for the first 10, & \$100 per dog thereafter. Newsletter and Animal Acceptance and Maintenance Contract received from Green Lake Area Animal Shelter, animals accepted for a flat per animal fee, no amount given. They would like a contribution to their building fund in exchange for an agreement to offer animal control services. Motion by Brian Toth to table until the Dec. meeting and contact Moldenhaurers. Motion amended to include contact with Jerry Beier. Motion seconded by Mark Bobholz. All in favor, motion carried.
2. And 3. Driveway Ordinance & Right of Way Encroachments – Questions/discussion on how to enforce the driveway ordinance and right of way encroachments. Neal provided a copy of State Statutes for cross reference. Mark suggests Land Use Administrator include Ordinance/State Statutes with new building packets. John agrees should be included in packet and Town Board members need to police & report, send letter to property owner of violation and request for removal and follow- up for compliance and if no compliance, notify police dept. to ticket for violation. Example, rocks placed in right of way on Crystal Ridge, who is following up on that and enforcing compliance. Jeff Schmitt suggests during road inspections to make note of violations. Neal suggests a form letter of notification for each supervisor to be filled out by and followed thru with by each supervisor for individually noted violations. A copy also to be given to the police chief. Neal will produce a form letter after 1st of year.
3. Same as above

4. Assessment Policy – In regards to Gergns Plat and how to access for reconstruct a street or road section (driveway improvements) when gone beyond 18' according to state statutes. Discussion on producing a policy for the Town. Motion by John Kuzniewicz to table till after spring road inspection. Motion seconded by Neal Stippich. Aye, Mark Bobholz, John Kuzniewicz, Neal Stippich. Ney, Jeff Schmitt and Brian Toth. Motion carried.
5. Gergens Plat – Tim Fletcher made a request to the Town to complete the dedicated road area to have access to lots 7 & 8. Steve Hannan is present explain options to access. Special assessments are most commonly done by Ordinance. Town Board can decide what to base assessment on whether it be accessed by frontage or benefit. Town can access for all or % of project. Because the dedicated road area is clearly a part of a plat, the only way the road can be abandon by the Town is thru court action. Tim Bartol stated that what shows as the easement is owned by the Bartol family. Mr. Bartol currently objects to benefit for a commercial property to benefit. Mr. Bartol stated in the future, New Frontier and Attorney Randy Doyle will be handling this. Town Attorney Steve Hannan stated the Town can improve as much or as little as deemed necessary. Motion by Neal Stippich to table until a petition is received by the Board. Motion seconded by Brian Toth, all in favor, motion carried.
6. Resolution for SVRS work – Neal Stippich shared communications with the County Clerk, Karen Gibson. County Clerk requests the Town become a self-provider for SVRS. Memorandum of Understanding and Addendum A was read by the Chairman. County will continue Towns SVRS for a rate of \$2,500 + \$1 for each new registration. The Town would have to purchase a bar code scanner, printer and pay for training provided by the County. After discussion, motion by Mark Bobholz to take on the SVRS at the local level and increase the clerks wages \$1,000. Mark amends his motion to say The Town of BD proceed with the SVRS work to the clerks responsibilities & pending a budget hearing adjustment, to sum fee of \$1000 be added the clerks salary annually. Motion seconded by John Kuzniewicz. Ayes, John Kuzniewicz. Ney Mark Bobholz, Neal Stippich, Brian Toth, Jeff Schmitt. Motion failed. Motion by Jeff Schmitt to pay the fee of \$2500 to the County for the year 2013. Jeff Schmitt withdraws motion. Clerk will inquire with Clerk on training and equipment & costs. Motion by Neal Stippich to table until further information is gathered. Motion seconded by Brian Toth, all in favor, motion carried.
7. Committee Report – Motion by John Kuzniewicz to table #7-discuss Committee Report & #8-Need for a Deputy Clerk, to a separate meeting. Motion seconded by Mark Bobholz, all in favor, motion carried. Date will be set at the Budget Hearing. Clerk will check with WTA on amending the agenda for the Budget Hearing.

Clerks Report – Operator license applications received from Joan Miller, Brad Weber, Wade Fletcher. Motion by Mark Bobholz to approve operator's license. Motion seconded by Brian Toth. All in favor, motion carried. Operators license received, background check not complete for Jean Buschke. Motion by John Kuzniewicz to approve, pending favorable background check and approval from the Chief. Motion seconded by Brian Toth, all in favor, motion carried. Also received by clerk is as follow: Class action

settlement with Veolia Environmental Services. Clerk will turn information over to Attorney Hannan; WI DOT invitation to meeting Dec. 4 as part of the Park & Ride System study; New fee structure from General Engineering. Tom Zeamer will review the fee structure for possible changes needed.

Chair/Supv. Report – Final Ease agreement with Giese was received.

Mark Bobholz stated Burr Oak is complete and was a job well done.

Motion by Brian Toth to adjourn, seconded by Mark Bobholz, all in favor, motion carried. Meeting adjourned 10:08pm.

Respectfully, Cheryl Goodrich

Next meeting: Budget Hearing, Tuesday, Nov. 20th.

Town Board meeting, Tuesday, Dec. 11th.

**Minutes of Dec. 11, 2012
TOWN BOARD MEETING**

Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

Chairman Neal Stippich called the Dec. 11, 2012 Town Board meeting to order at 7:00pm. Roll Call taken, present, Neal Stippich, Mark Bobholz, John Kuzniewicz, Jeff Schmitt, Brian Toth, Clerk, Cheryl Goodrich & Treasurer, Annette Sustman. Notice of meeting was posted Dec. 3, amended posted Dec. 12, published Dec. 7th. Motion by Mark Bobholz to adopt the agenda presented. Motion seconded by Brian Toth. All in favor, motion carried.

Mark Brown of Associated Appraisal present to talk about the options for state mandated revaluation. The Town has 1 class out of compliance, that being farms & forest. Options are to do just those values and maintenance on the rest to be in compliance, other options are a Full interior exterior, Exterior only, or a Market update.

Meeting for the Budget Resolution set for Mon. Dec. 17 at 7:00pm. Mark will return with more details of options and costs for each option.

Minutes of Nov. 13th meeting were read. One change on #7 in new business is to state agenda item #7 is wage study and #8 is need for deputy clerk. Motion by John Kuzniewicz to approve the minutes with correction of New Bus. #7. Motion seconded by Mark Bobholz, all in favor, motion carried. Minutes of the Nov. 20th Budget Hearing, Special Town Electors meeting and Special Town Board meeting. Motion by John Kuzniewicz to approve as read. Motion seconded by Brian Toth. All in favor, motion carried. Minutes of the Nov. 27th Special Town Board meeting were read. Motion by John Kuzniewicz to approve as read. Motion seconded by Jeff Schmitt, all in favor, motion carried. Minutes of the Dec. 4 Special Town board meeting were read. Motion by Mark Bobholz to approve as read. Motion seconded by John Kuzniewicz, all in favor, motion carried.

COMMITTEE REPORTS

PLANNING COMMITTEE – No meeting.

LAND USE ADMINISTRATOR – Tom Zeamer issued 4 permits with improvements of \$828,000 and fees collected of \$5,033.72. General Engineering inspection fees changing.

BOARD OF APPEALS – No meeting

POLICE REPORT – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat reports. Motion by Brian Toth to accept the committee reports. Motion seconded by Neal Stippich, all in favor, motion carried.

TREASURERS REPORT - Report given by Annette Sustman. The Nov. 30th balances are as follows: checking acct., \$316.42, Checks written in Nov. \$141,122.83; Savings acct., \$228,179.33; Tax savings, \$28,065.72; Equipment savings, 100,630.10 and CD's, \$217,434.69. Annette request permission to turn delinquent personal property tax collection for Rally Motors over to collections. Permission granted. Motion by John Kuzniewicz to approve the treasurer's report, seconded by Brian Toth, all in favor, motion carried.

PAYMENT OF BILLS: Total bills presented \$84,747.02. Motion by Brian Toth to approve payment of bills in the amount of \$84,747.02. Motion seconded by Jeff Schmitt, all in favor, motion carried.

TOWN RESIDENTS – No comments

Unfinished Business:

1. Dog Control proposals – No new proposals had been received. Motion by Neal Stippich to go with Dodge County Humane Society 2013 proposal for \$2,000 for the first 10 dogs, \$100 per dog thereafter. Motion seconded by Jeff Schmitt, all in favor, motion carried.
2. Gergens Plat Road Improvement – A formal written request by Cripple Creek Properties LLC to improve/build dedicated road of Gergen's Plat for access to their lots. Town's attorney Steve Hannan stated that Mr. Bartol previously claimed ownership of dedicated road area; he would need to provide proof of ownership. Several options were discussed on how to improve and assess for improvements. Motion by Mark Bobholz to invite bids from local engineering firms to develop a plan and cost estimate for minimum design standards according to state statutes and Town subdivision ordinance. Motion seconded by Jeff Schmitt, all in favor, motion carried.
3. Road R-O-W encroachment at W9219 S Sunset Pt. Rd – Question on who is responsible for any future damage. There should be something on record as to what was done, who did it and when it was done. Motion by Brian Toth to have property owner remove work that was completed without permits. Motion seconded by Mark Bobholz. After discussion, all nay votes, motion failed. Motion by Neal Stippich to invite the property owner to the Jan. meeting and the chairman will consult with the attorney before the meeting. Motion seconded by John Kuzniewicz. All in favor, motion carried.
4. SVRS Work – County Clerk Karen Gibson submitted a new Memorandum of Understanding for the County to continue with partial SVRS work for \$1,300. Leaving some of the work to be done by the Town clerk. Motion by John Kuzniewicz to approve the County proposal to do partial SVRS work for \$1,300. Motion seconded by Jeff Schmitt. All in favor, motion carried.

New Business

1. Keep or sell squad – Motion by Mark Bobholz to place an ad for sealed bids in the local paper and WTA magazine. Motion seconded by Neal Stippich, all in favor, motion carried.
2. No Parking on Woodland Dr – Parking issue on Woodland Dr. due to construction of buildings in the city of BD. Resolution is for enforcement purposes. Motion by John Kuzniewicz to adopt Resolution 2012-9 for No Parking on Woodland Dr. Motion seconded by Brian Toth. All in favor, motion carried.

Clerks Report – Operators license with background complete for John Kasch. Motion by John Kuzniewicz to approve, motion seconded by Neal Stippich, all in favor, motion carried. Operators license with incomplete background checks for Linda Johnson, Brandon Binder, April Haines. Motion by Jeff Schmitt to approve pending a favorable check and approval from Chief John Kreuziger. Motion seconded by Brian Toth. All in favor, motion carried.

Request for speed limit to be lowered on Farwell Rd. Put on Jan agenda. Road breaking up on Danielle Dr. Request for Dumpsters after the holidays.

Chair/Supv. Report – Mark Bobholz stated new radios work good.

Motion by John Kuzniewicz to adjourn, seconded by Brian Toth, all in favor, motion carried. Meeting adjourned 9:30pm.

Respectfully, Cheryl Goodrich

Next meeting: Dec. 17th.

Town Board meeting, Tuesday, Jan. 8th.