

**MINUTES OF THE January 11, 2011  
TOWN BOARD MEETING**

Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

Chairman Neal Stippich called the Jan. 11, 2011 Town Board meeting to order at 7:00pm. Roll Call taken, present, Neal Stippich, Mark Bobholz, John Kuzniewicz, Treasurer Annette Sustman, and Clerk Cheryl Goodrich. Absent, Jeff Schmitt and Brian Toth.

Notice of meeting was posted Jan. 4, published Jan. 7.

Motion by Mark Bobholz to adopt the agenda presented. Second by John Kuzniewicz, all in favor, motion carried.

Minutes of the Dec. 14th meeting were read. Motion by John Kuzniewicz to approve minutes as read. Motion seconded by Mark Bobholz, all in favor, motion carried.

Minutes of the Dec 29<sup>th</sup> special meeting were read. Correct made Resolution #10 to 5, and add satisfactory contract. Motion by Mark Bobholz to approve as corrected. Motion seconded by Neal Stippich, all in favor, motion carried.

**COMMITTEE REPORTS**

PLANNING COMMITTEE – No meeting

LAND USE ADMINISTRATOR – Tom Zeamer distributed the yearend report and items to include on the Town website.

BOARD OF APPEALS – No meeting

**POLICE REPORT** – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat reports and discussed web site ideas. Countryside Auto has a sign in the road right of way blocking vision for vehicles leaving the Countryside car lot. Tom Zeamer will check on it and contact Countryside Auto.

Motion by John Kuzniewicz to accept the committee reports. Seconded by Mark Bobholz, all in favor, motion carried.

**TREASURERS REPORT** - Report given by Annette Sustman is as follows. As of Dec. 31<sup>st</sup>, the balance of the checking acct is \$1,165.54, Savings acct, \$278,023.55, Tax acct \$2,419,424.18, CD's, \$472,213.96. Unpaid 2009 Personal Property tax for Lumber Co. will be turned over to collections. Motion by Neal Stippich to approve treasures report as given. Motion seconded by John Kuzniewicz, all in favor, motion carried.

**PAYMENT OF BILLS:** Motion by Mark Bobholz to approve payment of bills presented in the amount of \$2,294,245.80, reducing the payment to the city of Beaver Dam to \$47,423. Seconded by Neal Stippich, all in favor, motion carried.

**TOWN RESIDENTS** – Dan Nowak present with 2 issues to present. First question on the County designated watershed area in his backyard. This needs to be addressed to Jeff Schmitt and/or the County Hwy board. The second is the possible violations to the Tetzlaff Conditional Use Permit. Tom Zeamer will have the review of this conditional use permit on Planning Committee agenda.

**UNFINISHED BUSINESS:**

1. Town Web site – Town Web Design is ready to receive information and pictures. Included will be links to the County, and other websites.

2. Comprehensive Plan – Tom Zeamer is ready to start review of the plan and will put this as an agenda item on the Planning committee meeting. John Kuzinewicz will research the Boundary agreements.
3. Salt storage – Neal Stippich received a satisfactory contract from Wiser. He signed and returned the contract along with 25% down payment in the amount of \$6,750.
4. Plow drivers meeting – a meeting was held on Jan. 8 and was informative and driver receptive.

**New Business:**

1. Local Government Property Insurance fund-Neal Stippich will be meeting with Bill Swich of Rural Mutual Insurance to insure full necessary coverage. Motion by Mark Bobholz to approve opting out of the Local Govt Property Insurance fund if it is financially sound and possible to get all necessary coverage through Rural Insurance. Motion seconded by John Kuzniewicz, all in favor, motion carried.
2. North Crystal Lake Rd – Kunkel Eng. will be invited to attend the Feb. Town Board meeting to discuss options and begin planning work on N. Crystal Lk Rd.

**Clerk, Chair, Supervisors Report** – Operator License application received and background check completed for Wendy Borner. Motion by Mark Bobholz to approve the operator license. Motion seconded by Neal Stippich, all in favor, motion carried. Discussion and agreement to have a dumpster at the Town Hall on a quarterly basis for use by Town residents. WTA district meeting will be attended by Neal Stippich and John Kuzniewicz on Feb. 18<sup>th</sup> in Ripon. Neal Stippich read the bridge report received by the County bridge inspectors. GTA for 2011 will be .  
Meeting to review ordinances and fees will be Tuesday, Jan. 25<sup>th</sup>, at 7:00pm.  
Motion by John Kuzniewicz to adjourn, seconded by Mark Bobholz, all in favor, motion carried. Meeting adjourned 8:55pm.

Respectfully,  
Cheryl Goodrich, Clerk

**MINUTES OF THE February 8, 2011  
TOWN BOARD MEETING**

Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

Acting Chairman Mark Bobholz called the Feb. 8, 2011 Town Board meeting to order at 7:05pm. Roll Call taken, present, Mark Bobholz, John Kuzniewicz, Jeff Schmitt, Brian Toth and Treasurer Annette Sustman. Absent, Cheryl Goodrich and Neal Stippich. Notice of meeting was posted Feb 1, published Feb 4.

Motion by Brian Toth to adopt the agenda presented. Second by John Kuzniewicz, all in favor, motion carried.

Minutes of the Jan 11th meeting were read. Motion by Jeff Schmitt to approve minutes as read. Motion seconded by Brian Toth, all in favor, motion carried.

**COMMITTEE REPORTS**

**PLANNING COMMITTEE** – Tom Zeamer read the minutes of the Jan. 31<sup>st</sup> Planning Committee meeting.

**LAND USE ADMINISTRATOR** – Tom Zeamer distributed the monthly report.

Discussion on Walter Maron/Iron Rd and right of way for future development.

**BOARD OF APPEALS** – No meeting

**POLICE REPORT** – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat reports and Officer Evaluations are being conducted.

Motion by Brian Toth to accept the committee reports. Seconded by Mark Bobholz, all in favor, motion carried.

**TREASURERS REPORT** - Report given by Annette Sustman is as follows. As of Jan. 31<sup>st</sup>, the balance of the checking acct is \$4,330.45, Savings acct, \$228,605.40, Tax acct. \$1,676,043.88, CD's, \$472,213.96. Motion by Jeff Schmitt to approve treasures report as given. Motion seconded by Brian Toth, all in favor, motion carried.

**PAYMENT OF BILLS:** Motion by John Kuzniewicz to approve payment of bills presented, except GM Heitpas, in the amount of \$44,360.24. Motion seconded by Jeff Schmitt, all nay, motion failed. Discussion on GM Heitpas bill. Motion by Jeff Schmitt to pay bills presented in the amount of \$44,845.24. Motion seconded by Brian Toth, all in favor, motion carried. Motion by Jeff Schmitt to have March agenda item to discuss responsibility of town and clerk for GM Heitpas bill. Motion seconded by John Kuzniewicz, all in favor, motion carried.

**TOWN RESIDENTS – None**

**UNFINISHED BUSINESS:**

1. Kunkel Engineering –Mitch Leisses report on funding for N Crystal Lk Rd, nothing available. Kunkel will redo estimate without cutting down hill and will report at March meeting.
2. Town Web site – Clerk is working on getting domain name released and switch hosting to Town Web Design.
3. Salt storage – nothing to report

**New Business:**

1. Littering signs on Town Roads – Nothing
2. 2011 Road Work – Will wait until road inspections are complete

**Clerk, Chair, Supervisors Report** – Operator License application received and background check completed for Monica Haima and Brook Black. Motion by Brian Toth to approve the above listed operator licenses. Motion seconded by Mark Bobholz, all in favor, motion carried.

Letter read from Polly Knoll about fence damage from snow plowing. After discussion it was decided that the Chairman can turn the matter over to Rural Insurance.

Comprehensive Plan Review committee meeting will be Monday, Feb. 21<sup>st</sup> at 7:00pm.

Motion by Brian Toth to adjourn, seconded by Mark Bobholz, all in favor, motion carried. Meeting adjourned 8:30pm.

Respectfully,  
Annette Sustman

**MINUTES OF THE March 15, 2011  
TOWN BOARD MEETING**

Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

Chairman Neal Stippich called the March 15, 2011 Town Board meeting to order at 7:00pm. Roll Call taken, present, Neal Stippich, Mark Bobholz, Jeff Schmitt, John Kuzniewicz, Brian Toth, Treasurer Annette Sustman and Clerk Cheryl Goodrich.

Notice of meeting was posted March 2, published March 4, an amended notice was posted 3/8/11 and a second amended notice was posted March 11.

Motion by Mark Bobholz to adopt the agenda presented with the option to go out of order if deemed necessary. Second by John Kuzniewicz, all in favor, motion carried.

New Business #1 - Dodge County District Attorney Kirk Klomberg gave a brief talk.

Being newly appointed to DA he is visiting all communities in the county to familiarize himself with each community and open lines of communication. His number one priority is the growing drug, mainly heroin, problems in the county.

Minutes of the Feb 8th meeting were read. 2 corrections noted: 1. Motion to pay bills except Heitpas bill, and end sentence in the last paragraph with Towns Insurance agent.

Motion by Mark Bobholz to approve minutes as corrected, seconded by Brian Toth, all in favor, motion carried.

**COMMITTEE REPORTS**

PLANNING COMMITTEE – No meeting

LAND USE ADMINISTRATOR – Tom Zeamer had no new permits

BOARD OF APPEALS – No meeting

**POLICE REPORT** – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat reports and Officer Evaluations are completed and all signed a Code of Ethics.

Motion by Brian Toth to accept the committee reports. Seconded by Jeff Schmitt, all in favor, motion carried.

**TREASURERS REPORT** - Report given by Annette Sustman is as follows. As of Feb. 28, 2011 the balance of the checking acct is \$1819.76, Savings acct, \$201,041.09, Tax acct. \$371,417.62, CD's, \$472,213.96. Motion by Mark Bobholz to earmark Cd funds at the April meeting. Motion seconded by Brian Toth, all in favor, motion carried. Motion by Mark Bobholz to approve the Treasures report, seconded by Jeff Schmitt, all in favor, motion carried.

**PAYMENT OF BILLS:** Motion by Brian Toth to approve payment of bills presented in the amount of \$31,937.67. Motion seconded by Mark Bobholz. After discussion on Veolia invoice, motion amended by Brian Toth, seconded by Mark Bobholz, to include payment of \$31,147.25 to Veolia, for a total bills of \$63,084.92. Unanimous nay vote, motion failed. After more discussion on Veolia invoice, Motion by John Kuzniewicz to pay Veolia invoice in the amount of \$17,312.17 for a total of bills to be paid \$49,249.84. Motion seconded by Jeff Schmitt, all in favor, motion carried.

**TOWN RESIDENTS** – Dennis Giese present to discuss plans for property on Sunset Blvd and moving road right of way. Plans to include removing 2 center buildings and build 1 new home in center. Terry Oaks directed him to come to the Town. 2 Issues being Right of way or occupied right of way, and setback on front yard. Town requests site plan of property and must petition Town to move right of way.

**UNFINISHED BUSINESS:**

1. Kunkel Engineering –Mitch Leisses submitted plan and cost estimate for N Crystal Lk Rd. Question from the Town, can TRIP fund be used for a portion road vs. full. Also requested is cost estimate to RR tracks only.
2. Town Web site – Domain name released and hosting relayed to Town Web Design, packets of web information has been sent and is now under construction.
3. Salt storage – Wisser walls, no return contact from Terry Bergland.

**New Business:**

1. Payment of GM Heitpas bill – After discussion, motion by Brian Toth for the Town to assume responsibility for the bill one time only, thereafter it will be the clerk's responsibility. Motion seconded by Mark Bobholz. In favor, Brian Toth, Mark Bobholz, Neal Stippich. Nay, Jeff Schmitt, John Kuzniewicz. Motion carried.
2. 2011 road construction bidding – Motion by Brian Toth to write bid specs after road inspection is complete. Second by John Kuzniewicz, all in favor, motion carried.
3. Mower Equipment – Discussion on ditch mowing and options. Chairman invites board members to make assessment of ditches and check into mowing equipment and options. Motion by Mark Bobholz to place an ad for bids for ditch mowing per mile, maximum 2 passes. Motion seconded by Brian Toth, all in favor, motion carried.
4. Truck Equipment - Discussion on repair of Truck 1spreader. Motion by Neal Stippich to layover till April agenda to get a bid from Burke Truck. Motion seconded by Mark Bobholz, all in favor, motion carried.

**Clerk, Chair, Supervisors Report** – No operator's license. Dodge Cty Planning, Dev. & Parks Comm. Public hearing on Monday, March 21, 2011 @ 7:15pm on the petition to adopt the new Dodge County Sanitary Ordinance and amend the Sanitary Facilities Overlay District.

Motion by Brian Toth to adjourn, seconded by Jeff Schmitt, all in favor, motion carried.  
Meeting adjourned 10:10pm.

Respectfully,  
Cheryl Goodrich

**MINUTES OF THE April 18, 2011  
TOWN BOARD MEETING**

Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

Chairman Neal Stippich called the April 18, 2011 Town Board meeting to order at 7:00pm. Roll Call taken, present, Neal Stippich, Mark Bobholz, Jeff Schmitt, John Kuzniewiz, Brian Toth, Treasurer Annette Sustman and Clerk Cheryl Goodrich. Notice of meeting was posted April 12, published April 16, amended posted April 15. Motion by Brian Toth to adopt the agenda presented with the option to go out of order if deemed necessary and hold the 15 minute limit for resident comments. Second by Mark Bobholz, all in favor, motion carried.

Minutes of the March 15th meeting were read. 1 correction noted: New Business #5 Change Burkes to Burke Truck. Motion by Jeff Schmitt to approve minutes with noted correction. Motion seconded by John Kuzniewicz, all in favor, motion carried.

**COMMITTEE REPORTS**

PLANNING COMMITTEE – No meeting

LAND USE ADMINISTRATOR – Tom Zeamer had 4 project permits totaling \$214,300 with fees of \$1,207.24.

BOARD OF APPEALS – No meeting. Check when appointment of members needs to be done again.

**POLICE REPORT** – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat reports.

Motion by Brian Toth to accept the committee reports. Motion seconded by John Kuzniewicz, all in favor, motion carried.

**TREASURERS REPORT** - Report given by Annette Sustman is as follows. As of March 31, 2011 the balance of the checking acct is \$2,963.10, Savings acct, \$184,444.06, Tax acct. \$371,512.26, CD's, \$472,213.96. Motion by Brian Toth to approve the Treasures report, seconded by Jeff Schmitt, all in favor, motion carried.

**PAYMENT OF BILLS:** Motion by Brian Toth to approve payment of bills with an adjustment to the Veolia bill from \$27,813.59 to \$13,835.08 for a total of bills to be paid of \$44,322.24. Motion seconded by Mark Bobholz. All in favor, motion carried.

**TOWN RESIDENTS** – No questions or comments.

**UNFINISHED BUSINESS:**

1. Town Web site – Police Dept. information needs to send in and clerk is continuing to send info for placement on the website.
2. Kunkel Engineering – Mitch Leisses and board members discuss TRIP fund and different options. Motion by Jeff Schmitt to proceed with bid documents with several different options for N Crystal Lk Rd from E to Ollinger Rd. Motion seconded by Brian Toth, all in favor, motion carried.
3. Salt storage – Discussion on walls, a deposit was sent in for the Wisner walls, discussion on rebid for a cover. Neal will continue contact with Coverall. Left over 89 ton of salt will be delivered before the end of the month and Mark will order 300 ton to get in on the state bid for the 2011-2012 season.
4. MARS & Assoc. – Motion by Jeff Schmitt to have Siggy Sigmunson give a report at the May meeting to the Town Board, inviting the City of BD and County to be present. Motion seconded by Mark Bobholz, all in favor, motion carried.

5. Truck Equipment – No bid received from Burkes Truck. This will be tabled until a bid is received.

Jeff will check on how to write a bid ad for ditch mowing for the May meeting.

**New Business:**

1. Lawn bids – Bids received Tom’s Lawn Care \$60 per mowing(per current 3 yr. contract), Mersch Lawn Care @\$65 per visit, Duane’s Lawn Care @ \$125.00 per visit, M & S Property Service @ \$160.00 per week, Anderson Landscape & Maint, @ \$60.00 per visit. Motion by Jeff Schmitt to continue with Tom’s Lawn Care for 2011 season as work has been acceptable. Motion seconded by Mark Bobholz, all in favor, motion carried.
2. Leaking Roof in storage room and shop – Jeff Schmitt will call Jeff Reinhart and ask if he will take a look at it.
3. Comprehensive Plan update – Motion by Jeff Schmitt to sign agreement plan for \$5000 for the County updating the Comprehensive plan. Motion seconded by Brian Toth, all in favor, motion carried.
4. Road Inspection - Road list was reviewed, no decision will be made until N Crystal Lk Rd work is decided.
5. Open Book is May 19, 4-6pm and BOR is June 2, 6-8pm
6. Plow issues – discussion
7. TB Ethic Code of Conduct and Robert Rules of Order – Book in Clerks office for anyone to read, discussion on keeping order at the meetings, addressing the Chair and treating each other with respect. Job Descriptions should be written with the State Statutes being the basis.
8. Garage Door Openers - Two estimates received. Caldwell Lumber Co @ \$1205.00 and Hometown Glass @ 1110.00. Clerk will call Caldwell and Hometown and ask for information on model of opener and estimates for all 4 doors with 4 button openers. Will be on May agenda.
9. Review annual report and budget – Annual report reviewed, discussion on QuickBooks, reports available, budget report to include proposed and actual and reviewing the budget monthly/quartly, and changing the format of the Annual Report to include the proposed budget.

**Clerk, Chair, Supervisors Report** – Operator’s license applications received from Amanda Augustine, Carrie Young, Heather Shoemaker, Alexander Somers, Jessica Barlow and (Brittany Sadoski, Interlock device required). Motion by Jeff Schmitt to approve as recommended by the Police Chief. Motion seconded by Neal Stippich, all in favor, motion carried.

Dodge Cty Planning, Dev. & Parks Comm. Public hearing on Monday, May 2, 2011 @ 7:15pm to amend the Land Use Code and Press Release of the updated Shoreland Protection Ordinance proposed for Dodge County.

Motion by Brian Toth to adjourn, seconded by Jeff Schmitt, all in favor, motion carried.

Meeting adjourned 11:00pm.

Respectfully,  
Cheryl Goodrich



**MINUTES OF THE May 10, 2011  
TOWN BOARD MEETING**

Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

Chairman Neal Stippich called the May 10, 2011 Town Board meeting to order at 7:10pm. Roll Call taken, present, Neal Stippich, Mark Bobholz, Jeff Schmitt, John Kuzniewicz, Brian Toth, Treasurer Annette Sustman and Clerk Cheryl Goodrich. Notice of meeting was posted May 3, published May6.

Motion by Jeff Schmitt to adopt the agenda presented. Motion second by Mark Bobholz, all in favor, motion carried.

Minutes of the April 18th meeting were read. 1 correction noted: New Business #5 Change second open book to Board of Review. John Kuzniewicz disputes new business #9 stating a motion was made and not recorded. Motion by Neal Stippich to table approval of the minutes until the minutes can be corrected. Motion seconded by Jeff Schmitt, all in favor, motion carried.

**COMMITTEE REPORTS**

PLANNING COMMITTEE – No meeting

LAND USE ADMINISTRATOR – Tom Zeamer issued 6 project permits totaling \$81,800 with fees of \$531.80.

BOARD OF APPEALS – No meeting.

**POLICE REPORT** – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat reports and stated that thefts are on the rise and the base radio in the office is out and are currently using a loner until a purchase is made.

Motion by Brian Toth to accept the committee reports. Motion seconded by John Kuzniewicz, all in favor, motion carried.

**TREASURERS REPORT** - Report given by Annette Sustman is as follows. As of April 30th, 2011 the balance in the checking acct is \$4,021.34, Savings acct, \$168,774.21, Tax acct. \$371,603.86, CD's, \$473,816.56.

Motion by Jeff Schmitt to approve the treasure's report with validation of the Expense by vendor summary. Motion seconded by Brian Toth, all in favor, motion carried.

**PAYMENT OF BILLS:** Motion by Brian Toth to approve payment of bills to include the balance of the April Veolia bill in the amount of \$13,978.51 for a total of bills to be paid of \$38,072.94. Motion seconded by Jeff Schmitt. All in favor, motion carried.

**TOWN RESIDENTS** – Steve Goeller requests an additional culvert be put in Parker road to handle excess water. Dan Stern questioned the type of audit to be done.

These items will be on the June agenda.

**UNFINISHED BUSINESS:**

1. Mars & Associates – Siggy Sigwardson gave a presentation of 3 options for culvert sizing under Cty W with a cost range of \$40,000 - \$140,000. Future discussion needs to take place with the city of BD and Dodge County Highway on options and cost sharing.
2. Kunkel Engineering – No new information available for the N Crystal Lk Rd project. A special meeting will be scheduled when information is received.
3. Salt storage – Chairman Neal Stippich stated he did not get a response from ClearSpan. He did receive a quote from Structures Unlimited and is waiting for a

- quoted from Sioux. Motion by John Kuzniewicz to table until more information can be gathered. Motion seconded by Jeff Schmitt, all in favor, motion carried.
4. Truck Equipment – Estimate from Burke Truck & Equipment received with repairs to run between \$1,500 and \$2,500. Motion by Mark Bobholz to take the truck to Burke Truck and get it repaired. Motion seconded by Brian Toth, all in favor, motion carried.
  5. Leaking roof – Jeff Schmitt spoke with Jeff Rhinehart, he would be able and willing to do the roof repairs. Motion by Neal Stippich to approve Jeff Rhinehart for the roof repairs. Motion seconded by Jeff Schmitt, all in favor, motion carried.
  6. Garage Door openers – 2 bids received to install 4 new door openers are as follows: Caldwell \$4,627.80; Hometown Glass \$4,200. Motion by Jeff Schmitt to purchase openers from Hometown Glass. Motion seconded by John Kuzniewicz, all in favor, motion carried.
  7. Ditch mowing - Discussion on purchase of new/used equipment or having the County do the ditch mowing. Motion by Neal Stippich to hire the County to do the first pass/2 wide. Motion seconded by John Kuzniewicz. In favor, Neal Stippich, John Kuzniewicz, Brian Toth, Jeff Schmitt. Mark Bobholz abstains. Motion carried.

**New Business:**

1. Green valley Liquor license for Fundraiser – Motion by Mark Bobholz to approve the license with the same rules/restrictions as last year. Motion seconded by Jeff Schmitt, all in favor, motion carried.
2. Veolia Contract – a letter was drafted by Jeff Schmitt and sent to Veolia for “Extension of Contract”. Veolia should respond before August 1, 2011.

**Clerk, Chair, Supervisors Report** – Operator license application received from Rachel Sackett. Motion by Brian Toth to approve as recommended by the Police Chief. Motion seconded by Mark Bobholz, all in favor, motion carried.

Also issued was the picnic license for the Chamber of Commerce Corn Roast.

Clerk Cheryl Goodrich request QuickBooks assistance from QuickBooks trained and qualified person through GM Heitpas office. A time and cost estimate will be acquired as soon as possible and will be on the June agenda.

A letter was received from Herb Lehner requesting reimbursement from the Town for ditch cleaning that was hired out to Schmitt Challenges. Minutes of need to be verified and will be on the June agenda.

Chairman Neal Stippich requests minutes be typed and given to the Board members prior to the meeting. Board members can notify the clerk of any corrections prior to the meeting. Therefore approving minutes at the meeting and dispense reading of the minutes at the monthly meetings.

Motion by Brian Toth to adjourn, seconded by Jeff Schmitt, all in favor, motion carried.

Meeting adjourned 9:55pmpm.

Respectfully,  
Cheryl Goodrich

**MINUTES OF THE June 14, 2011  
TOWN BOARD MEETING**

Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

Chairman Neal Stippich called the June 14, 2011 Town Board meeting to order at 7:00pm. Roll Call taken, present, Neal Stippich, Mark Bobholz, John Kuzniewicz, Brian Toth, Treasurer Annette Sustman and Clerk Cheryl Goodrich.

Notice of meeting was posted June 7, published June 10.

The Chairman opened the public hearing on renewal applications for beer and liquor licenses from the following: Class A Beer-Kwik Trip and Beaver Dam Bay Marina Corp; Class B Beer-Beaver Dam Conservationists; Class A Beer and Liquor-United Cooperative, Simar Oil LLC; Class B Beer and Liquor-Beaver Dam Raceway, John's, Mr. Madison's Bar, Leipsic Tavern, Old Hickory Golf Club, Bayside Supper Club, JJR Jumpers and Beaver Dam Country Club.

Chairman asked 3 times for anyone to speak for against.

Nobody present to speak for or against the above listed license renewal applications.

Chairman then closed the Public hearing.

Motion by John Kuzniewicz to adopt the agenda presented. Motion seconded by Mark Bobholz, all in favor, motion carried.

Motion by John Kuzniewicz to have the minutes of the May 10 meeting read. Motion seconded by Neal Stippich, all in favor, motion carried. Minutes of the May 10th meeting were read. Motion by Mark Bobholz to approve minutes. Motion seconded by Brian Toth, all in favor, motion carried.

Noted comments from minutes; Dan Parrish felt slighted on the bidding for truck repairs, the April minutes have not yet been approved, Parker Rd culvert and audit need to be on the July agenda and discussion of the updating of the website.

**COMMITTEE REPORTS**

PLANNING COMMITTEE – No meeting

LAND USE ADMINISTRATOR – Tom Zeamer not present. Permit list and overview of activities were handed out to board members. 5 permits issued in May with projects totaling \$63,900 and fees of \$438.90.

BOARD OF APPEALS – No meeting.

**POLICE REPORT** – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat, reports of an increase of thefts in unlocked vehicles and garages, soliciting and Raceway Fireworks. John suggests an ordinance for soliciting and will be notifying the raceway that a permit is needed for this year fireworks.

Motion by John Kuzniewicz to accept the committee reports. Motion seconded by Brian Toth, all in favor, motion carried. Jeff Schmitt now present.

**TREASURERS REPORT** - Report given by Annette Sustman is as follows. As of May 31st, 2011 the balance in the checking acct is \$-11,523.04, Savings acct, \$154,633.94, Tax acct. \$371,698.55, CD's, \$473,816.56.

Motion by John Kuzniewicz to approve the treasure's report. Motion seconded by Mark Bobholz, all in favor, motion carried.

**PAYMENT OF BILLS:** Motion by Brian Toth to approve payment of bills in the amount of \$49,281.10. Motion seconded by Mark Bobholz. All in favor, motion carried.

**TOWN RESIDENTS** – Pam Sarsfield and Judy Winscher of S Sunset Pt Rd questioned if the Town can do something about a neighboring home that is unkept and in foreclosure. The clerk will notify Dan at General Engineering to inquire if an inspection can be done or what other steps we could take to get action from the property owner.

**UNFINISHED BUSINESS:**

1. Kunkel Engineering – No new information available.
2. Marlow Rd project – A change order in bid price increase of \$1,612.80 was received from NEA due to increase from the 2009 bid as the project has been delayed. Discussion concerning the delay and completion of the road by July 31, a statement was made that legal action may be taken by an abutting land owner if the road is not complete. Motion by Mark Bobholz to approve payment \$1,612.80 increase pending a completion date of July 30<sup>th</sup> for acceptance of July 31. If it is not complete, NEA will reimburse the Town the increase amount of \$1,612.80. Motion seconded by Brian Toth. In favor, Mark Bobholz, Brian Toth, Neal Stippich. Nay, John Kuzniewicz, abstain, Jeff Schmitt. Motion carried.
3. Salt storage – Bid spec ad published in paper and sent out to interested parties. Bids will be due to the Town for review at a special meeting on June 27 at 7:00pm.

**New Business:**

1. Approval of Liquor License renewals – Renewal applications were received from the following: Class A Beer-Kwik Trip, Beaver Dam Bay Marina Corp; Class B Beer-Beaver Dam Conservationists; Class A Beer and Liquor-United Cooperative, Simar Oil LLC; Class B Beer and Liquor-Beaver Dam Raceway, John's, Mr. Madison's Bar, Leipsic Tavern, Old Hickory Golf Club, Bayside Supper Club, JJR Jumpers and Beaver Dam Country Club. Motion by Jeff Schmitt to approve renewal of above listed license applicants. Motion seconded by Mark Bobholz, John Kuzniewicz abstain from Bayside, all in favor, motion carried.

Operator licenses new and renewal applications received from the following: Brian Stegner, Jara Sjoerdsma, Doris Ammacher, Amy Felski, Jessica Clifton, Kristin Westover, Jamie Prough, James Matosky, Kathryn Nicholas, Ron Marach, Dale Maas, Mark Tomashek, Kevin Semple, Robert Schmidt, Sukhdeep Garcha, Jennifer Westphal, Lesli Narr, Miranda Clark, Jana Elgersma, Lori Rollins, Bradley Marthaler, Mary Winter, Bethany Milan, Shawn Limberg, Samantha Westphal, Heather Shoemaker, Arlette Ward, Todd Behrmann, Carrie Sieja, Charlotte Toth, Carolyn Mueller, Roxanne Siedschlag, Laura Zilinskas, Marianne Wolc, Wendy Borner, Gina Hughes, Laura Rueckert, Brian Dykstra, Jason Repinski, Angela Winter, James Hopkins, Maureen Prunuske, Tom & Tracy Grotenhuis, Kelly Schoebel, Tanya Westphal, Julie Cartwright-Bartol, Mallory Marx, Austin Ehlenfeldt, Justine Koehoorn, Kayla Hendricks, Jocelyn Braker, Danielle Kranz, Erica Buechel, Mayna Muenchow, Debra Navis, Cassandra Scheuer, Doreen Kuaniewicz, Kieth Hampton, Kristine Klodowski, Debbie Pelot, Gay Slosser, Diane Manegold, Carrie Young, Monica Haima, Lindsey Erber, Penny Buchda, Rachael Sackett, James Mai, Nancy & Mark Kimmel, Julie Bashynski, Joyce Longseth, James Orlenka, Nancie Dominguez, Kim Firehammer, Thomas Brace.

Motion by Jeff Schmitt to approve license applications pending approved background checks as recommended by the Police Chief. Motion seconded by Mark Bobholz, in

favor Jeff Schmitt, Mark Bobholz, Neal Stippich, John Kuzniewicz. Brian Toth abstain from Charlotte Toth, motion carried.

2. Request for reimbursement of ditch cleaning – Herb Lehner submitted a written request for reimbursement of \$746.00 for ditch cleaning of a portion of Hammer Rd and Iron Rd by Schmitt Challenges. Motion by John Kuzniewicz to approve payment of the \$746.00. No second, motion failed. No further discussion, Chairman assumes non approval, request denied.
3. Tree removal on Sunset Blvd – Request by Tricia Schmidt for removal of a tree in the middle of her driveway also being in the road right of way and touching power lines. Clerk will contact the power company and request action from them.
4. Truck repair/purchase – discussion of trading truck #1 for a 2011 demo truck available for \$143,899 vs. fixing Truck #1. Motion by Mark Bobholz to decline offer to purchase of the 2011 truck. Motion seconded by John Kuzniewicz. In favor, Mark Bobholz, John Kuzniewicz, Neal Stippich, Jeff Schmitt. Nay, Brian Toth. Motion carried.
5. Redistricting – After review of new maps, motion by Mark Bobholz to approve the new district map as proposed by the county. Motion seconded by Jeff Schmitt, all in favor, motion carried. Resolution will be on the July agenda.

**Clerks Report** – Amount submitted to FEMA was \$22,000, the Town will be receiving \$7,015.65. WI DOT preconstruction meeting June 20 @ 9:30am at the DOT office in Madison; Madison Attorney office had an open records request for an accident on Ollinger and Hwy A on Nov.22, 2009; PASER workshop; NATA request. Complaint calls on dip in road on Fairway is across the width of the road, residents would like that looked at.

**Chair, Supervisors Report** – John Kuzniewicz contacted Karla Chase/Mike DeVitt on Scott Sammon issues and didn't get many answers. Scott should have a conditional use for running a business and should be paying personal property taxes. Mike Zimmerman/Tony Roedl neighboring property issue with water, not a Town issue. Brian-mowing issue and options to purchase back from rental. County is mowing town roads and town will compare time and cost before purchasing or renting a mower. Mark-Grass complaints. Neal-annexation on town land on north end, Neal will be meeting with City Mayor.

Motion by Brian Toth to adjourn, seconded by John Kuzniewicz, all in favor, motion carried. Meeting adjourned 9:40pm.

Respectfully,  
Cheryl Goodrich

**MINUTES OF THE July 12, 2011  
TOWN BOARD MEETING**

Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

Chairman Neal Stippich called the July 12, 2011 Town Board meeting to order at 7:00pm. Roll Call taken, present, Neal Stippich, Mark Bobholz, John Kuzniewicz, Brian Toth, Jeff Schmitt, Treasurer Annette Sustman and Clerk Cheryl Goodrich.

Notice of meeting was posted and published July 5, amended posted July 8.

Motion by Mark Bobholz to adopt the agenda presented allowing the Chairman to go out of order if deemed necessary. Motion second by Brian Toth, all in favor, motion carried.

Minutes of the April 18 minutes, a motion couldn't be verified, will discuss with Audit topic on agenda. Minutes of the June 14<sup>th</sup> minutes were read. Discussion on repair of

Fairway Dr. add to August agenda. Motion by Brian Toth to approve with change in Supervisors report, sentence 4, "to purchase back from rental". Motion by seconded by Jeff Schmitt, all in favor, motion carried. Minutes of June 27 Special meeting were read.

Motion by Mark Bobholz to approve minutes as read. Motion seconded by John Kuzniewicz, all in favor, motion carried. Minutes of July 5 special meeting were read.

Motion by Mark Bobholz to approve as read. Motion seconded by Brian Toth, all in favor, motion carried.

Noted comment from Neal Stippich that he received a bid for the salt storage cover in the amount of \$38,462 and that the bid was received late. The walls from Wisner were ordered.

**COMMITTEE REPORTS**

PLANNING COMMITTEE – No meeting

LAND USE ADMINISTRATOR – Tom Zeamer stated a Comprehensive Plan Meeting was held; they worked on the existing land use map. No new permits issued.

BOARD OF APPEALS – Meeting held June 22. A variance was granted to Lamar Signs for a new billboard on Kellom Rd.

**POLICE REPORT** – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat.

Motion by John Kuzniewicz to accept the committee reports. Motion seconded by Brian Toth, all in favor, motion carried.

**TREASURERS REPORT** - Report given by Annette Sustman is as follows. As of June 30<sup>th</sup>, 2011 the balance in the checking acct is \$3,924.26, Savings acct, \$118,479.27, Tax acct. \$371,790.20, CD's, \$473,816.56.

Motion by Mark Bobholz to approve the treasure's report. Motion seconded by Jeff Schmitt, all in favor, motion carried.

**PAYMENT OF BILLS:** Motion by Brian Toth to approve payment of bills in the amount of \$39,884.08. Motion seconded by Jeff Schmitt. All in favor, motion carried.

**TOWN RESIDENTS** – Neal Setz present he does ditch mowing for other townships at a rate of \$170.00 per town road mile. Donna Schauer questioned ditching and culvert replacement on Sunset Blvd. was approved in 2009 and not completed, Mark stated McKinley culvert was the same. This will be on the Aug. agenda. Matt Streekstra question on Madison St Kwik Trip annexing and putting in water and sewer, also neighbor with unkept property and on shared well. Chairman refer topic to Tom Zeamer

to find out if it is a foreclosure and refer to Dan at General Eng. on property owned by Randy Hart and report next month.

Jeff Schmitt and John Kuzniewicz commented on Letter to the Editor and Jeff has written a response for the paper.

**UNFINISHED BUSINESS:**

1. Parker Rd – Steve Goeller wants surge water diverted to south side of Parker Rd. Jeff Schmitt suggests take subject up after N Crystal Lk Rd project is decided. Parker Rd issue will be on the Aug. agenda
2. Inspection of W9119 S Sunset Pt Rd – The clerk contacted Dan Huebner from General Engineering. Dan stated with the property being in foreclosure, there is nothing we can do at this point except send the owner a citation.

**New Business:**

5. 2010 Audit – Audit is not yet started. After discussion, the board is responsible to engage the audit and request a full audit annually and would like to create a policy for specific requested reports, what the reports should consist of and when reports should be available.

1. Resolution #2011-1 Redistricting – Motion by John Kuzniewicz to adopt resolution #2011-1 approving the Redistricting map as submitted by Dodge County. Motion seconded by Brian Toth, all in favor, motion carried.

2. Resolution #2011-2 Updating the Comprehensive Plan – Motion by Brian Toth to adopt Resolution #2011-2 approving Updating the Comprehensive Plan. Motion seconded by John Kuzniewicz, all in favor, motion carried.

3. Sellers Permit/License for Soliciting – After discussion, board voice vote for approval for John Kreuziger and Tom Zeamer to move forward with creating a sellers/soliciting permit/license including a fee for commercial profit applicants.

4. Veolia Contract – New contract not received from Veolia, put on agenda of special meeting.

April 18 Minutes – Question on if motion was made at the annual meeting or the regular meeting. Motion by John Kuzniewicz to table the question on approval of the April 18<sup>th</sup> minutes to the Aug Agenda. Seconded by Jeff Schmitt, all in favor, motion carried.

**Clerks Report** – Operator license applicants are Sandra Miller and Carol Topper. Motion by Neal Stippich to approve operator license. Motion seconded by Jeff Schmitt, all in favor, motion carried. Town/County meeting Wed., Aug. 31, 7:00pm; Grant Seminar; Quickbooks training; Dodge County Land Survey; Emergency Mgmt. Survey.

**Chair/Supervisors Report**

Items – Kwik Trip access off Hwy 151, who is responsible for maintenance; roadside spraying for weeds in spring; prevailing wage set, through legislation, at \$234,000 per project; Have Tom and John Kreuziger inspect Tetzlaff property for compliance of deadline; Scott Sammon fence and junk; winter equip, plow edges; Chairman spoke with Mayor on annexation; ditch mowing, Roger will finish ditch mowing, Chairman will contact County. Quartly Budget policy(Aug. agenda)

Motion by Mark Bobholz to adjourn, seconded by Brian Toth, all in favor, motion carried. Meeting adjourned 10:10pm.

Respectfully, Cheryl Goodrich





**MINUTES OF THE August 15, 2011  
TOWN BOARD MEETING**

Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

Chairman Neal Stippich called the August 15, 2011 Town Board meeting to order at 7:00pm. Roll Call taken, present, Neal Stippich, Mark Bobholz, John Kuzniewicz, Brian Toth, Jeff Schmitt, Treasurer Annette Sustman and Clerk Cheryl Goodrich.

Notice of meeting was posted Aug. 4 and published Aug. 9.

Motion by Mark Bobholz to adopt the agenda presented, seconded by Brian Toth. Mark Bobholz amends motion to allow the Chairman to go out of order if deemed necessary. Amended motion second by Brian Toth, all in favor, motion carried. Minutes of July 12 meeting were read. Minutes amended by adding "legislation reset the prevailing wage rate to \$234,000 per project" in the last paragraph. Minutes items discussed as follows: How to track/follow up on agenda items; Neal Stippich contacted auditor to begin audit; adding a budget account with budget balance to treasurers report. Motion by John Kuzniewicz to approve minutes as amended. Motion seconded by Neal Stippich, all in favor, motion carried. Minutes of July 16 special meeting were read. Amended to add "the Town does not need to use the prevailing wage rate due to state adoption of the 2011 budget" in the first paragraph. Motion by Jeff Schmitt to approve as amended. Motion seconded by Mark Bobholz, all in favor, motion carried. Minutes of the July 19 special meeting were read. Motion by Mark Bobholz to approve as read. Motion seconded by John Kuzniewicz, all in favor, motion carried.

**COMMITTEE REPORTS**

PLANNING COMMITTEE – No meeting

LAND USE ADMINISTRATOR – Tom Zeamer issued 2 permits, total improvements, \$41,000, total fees \$191.00. Randy Hartt property, county does not have a septic maintenance report yet. Neal stated a home on Cty S needs to be sent a notice for doing home improvements and is in non-compliance in use of property. Tom suggest clerk does a "to do" list for each person after minutes are completed preferably within a week after meeting.

BOARD OF APPEALS – No meeting

**POLICE REPORT** – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat reports and summarized the new concealed carry law. Motion by Brian Toth to accept the committee reports. Motion seconded by Jeff Schmitt, all in favor, motion carried.

**TREASURERS REPORT** - Report given by Annette Sustman is as follows. As of July 31st, 2011 the balance in the checking acct is \$1,466.78, Savings acct, \$281,295.40, Tax acct. \$371,884.93, CD's, \$309,989.16.

Motion by John Kuzniewicz to approve the treasure's report. Motion seconded by Brian Toth, all in favor, motion carried.

**PAYMENT OF BILLS:** In addition to bills listed; Fire Assoc. operating fund at \$6,694.38 and 2<sup>nd</sup> ½ of fire service at \$15,099.00 for a total of \$113,506.08. Motion by Brian Toth to approve payment of bills in the amount of \$113,506.08. Motion seconded by Jeff Schmitt. All in favor, motion carried.

**TOWN RESIDENTS** – Roger Beal asked about mowing. Board directed Roger to mow problem areas and will begin second mowing in Sept.

## **UNFINISHED BUSINESS:**

1. N. Crystal Lk Rd project-Mitch Leisses of Kunkel Eng. was present. Discussion on dividing the road into to 2 sections, doing 1 section this year and the second section next year. Motion by Neal Stippich to grind and relay the north section, being RR tracks to Ollinger, this year. Motion seconded by John Kuzniewicz all in favor, motion carried.
2. Veolia contract – Motion by Jeff Schmitt to table and review at a future special meeting. Motion seconded by Mark Bobholz, all in favor, motion carried.
3. Salt Storage facility electricity – Power source is available out in that area. Neal Stippich will contact an electrician to get an opinion, recommendation and estimate.
4. Parker Rd Culvert – Motion by John Kuzniewicz to table to a future special meeting. Motion seconded by Jeff Schmitt, all in favor, motion carried.
5. Seller/Solicitors Permit – Information not yet available. Put this on unfinished business at the Sept meeting.
6. April 18 Minutes – Motion by Mark Bobholz to approve as presented. Motion seconded by Brian Toth. In favor, Mark Bobholz, Brian Toth. Nay John Kuzniewicz, Jeff Schmitt, Neal Stippich. Motion failed. Motion by Neal Stippich to table to the future special meeting with John Kuzniewicz presenting the document he presented at the April 18 meeting. Motion seconded by Jeff Schmitt. Aye, Jeff Schmitt, John Kuzniewicz, Neal Stippich, Mark Bobholz. Nay, Brian Toth. Motion carried.

## **New Business:**

1. Report on Tetzlaff and Hartt properties – Motion by Neal Stippich to table to the Sept meeting. Motion seconded by Jeff Schmitt. All in favor, motion carried.
2. Culverts on Sunset Blvd and McKinley – Motion by Brian Toth to replace culverts on Sunset Blvd and McKinley with conditions the contractor repair/replace pavement and supply traffic control and Neal Stippich will solicit for proposals. Motion seconded by Mark Bobholz, all in favor, motion carried.
3. Budget report – Clerk supplied a year to date budget report, Jeff Schmitt approved and would like it to be refined and will discuss at a future special meeting. Add % of budget spent, snow budget from Nov 1-April 1, footnote \$125,000 extra in funds for road maintenance is available per annual meeting.

**Clerks Report** – Emergency Mgmt. Survey-To be completed at a future special meeting.

## **Chair/Supervisors Report**

Items discussed – John Kuzniewicz attended the Fire Assoc. meeting and stated the Town will need to budget for additional \$20,000 for purchase of equipment for the fire Dept. Neal Stippich received a complaint on culvert and lack of water drainage on Ollinger Rd. Neal Stippich and Jeff Schmitt will check into it. Neal Stippich approved a dog pic up most likely in the Town of Lowell.

Add fading fire numbers and new road names to the Sept agenda.

Motion by Brian Toth to adjourn, seconded by Jeff Schmitt, all in favor, motion carried.

Meeting adjourned 9:20pm.

Respectfully, Cheryl Goodrich



**MINUTES OF THE September 13, 2011  
TOWN BOARD MEETING**

Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

Chairman Neal Stippich called the Sept. 13, 2011 Town Board meeting to order at 7:00pm. Roll Call taken, present, Neal Stippich, Mark Bobholz, John Kuzniewicz, Brian Toth, Jeff Schmitt, Treasurer Annette Sustman and Clerk Cheryl Goodrich.

Notice of meeting was posted Sept 6th and published Sept 9th.

Motion by Jeff Schmitt to adopt the agenda presented allowing Chair to go out of ordered if deemed necessary. Motion seconded by John Kuzniewicz. All in favor, motion carried. Minutes of Aug. 15 meeting were read. A site visit was conducted on Ollinger Rd by Jeff Schmitt and Neal Stippich, it was determined that the water drainage issue is due to an obstruction on private property. Neal Stippich also obtained permission from Ferron to do minor cleaning on the other side of the road. Minutes amended by adding "for road maintenance" in the New Business #3. Motion by Mark Bobholz to approve minutes as amended. Motion seconded by Brian Toth, all in favor, motion carried. Minutes of Aug. 24 special meeting were read. Per Jeff Schmitt, pipes in middle of Parker Rd are shot. The big ones at the bottom of the hill are OK. Motion by Jeff Schmitt to approve as read. Motion seconded by Brian Toth, all in favor, motion carried.

**COMMITTEE REPORTS**

**PLANNING COMMITTEE** – Minutes of the Aug.29 meeting were read by Tom Zeamer. Chairman suggests that board members attend the next planning meeting dealing with the Zimmerman Dr water issues. This is a potential problem if a lot currently existing is split according to an application that had come to the planning committee.

**LAND USE ADMINISTRATOR** – Tom Zeamer issued 2 permits, total improvements, \$11,000, total fees \$161.00. Tom submitted information and passed it on to John Kreuziger on the Tetlaff property for noncompliance of Conditional Use permit so a citation can be issued. Randy Hartt property, Tom will send a certified letter to request plans for house. Chairman request Tom to address a driveway issue on Malek Circle.

**BOARD OF APPEALS** – No meeting

**POLICE REPORT** – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat reports. Note to watch for request for donations for fraudulent run/walk fundraiser.

Motion by Brian Toth to accept the committee reports. Motion seconded by John Kuzniewicz, all in favor, motion carried.

**TREASURERS REPORT** - Report given by Annette Sustman is as follows. As of Aug. 31st, 2011 the balance in the checking acct is \$1,148.70, Savings acct, \$271,855.49, Tax acct. \$371,976.63, CD's, \$315,286.99. Motion by Brian Toth to approve the treasure's report. Motion seconded by John Kuzniewicz, all in favor, motion carried.

**PAYMENT OF BILLS:** Bills presented total \$72,906.75. Motion by Brian Toth to approve payment of bills in the amount of \$72,906.75. In addition to bills listed are Schmitt Challenges for \$2,268.75 and Intuit for \$25.00. Brian Toth amends the motion to include Schmitt Challenges and Intuit for a total of \$75,200.50. Motion seconded by Mark Bobholz. All in favor, motion carried.

**TOWN RESIDENTS** – None

### **UNFINISHED BUSINESS:**

1. N. Crystal Lk Rd project-Mitch Leisses of Kunkel Eng. was present. Bids opened Monday, Sept 12 at Kunkel Eng. Low bid was from NEA at \$127,991.75, 2<sup>nd</sup> bid Wolf Paving @ \$147,971.00, third bid from Tri-County Paving @ \$181,106.00. Recommendation is to award to NEA. Motion by Mark Bobholz to award the bid to NEA @ \$127,991.75 and to proceed as soon as possible. Motion seconded by Brian Toth, Ayes Mark Bobholz, Brian Toth, John Kuzniewicz, Neal Stippich. Jeff Schmitt abstain due to potential professional involvement with the general contractor, motion carried. Mitch was instructed to notify the County to tie off monuments.
2. Veolia contract – Jeff Nie present to represent Veolia. Questions and concerns discussed as follows: fuel surcharge, changing the base rate, index used, annual adjustment. Jeff Nie will attend a special Town meeting, Wed, Sept 21 at 7:00pm.
3. Tetlaff and Hartt properties - This was discussed in the Land Use report.

### **New Business:**

1. Petition County for Parker Rd bridge aid – Jeff Schmitt talked with Pete Thompson on how to apply for replacement of culverts through bridge aid. Motion by Mark Bobholz to petition the County for bridge aid for replacement of 3 culverts on Parker Rd, 1 culvert on S Crystal Lk Rd and 1 culvert on N Crystal Lk Rd. Motion seconded by John Kuzniewicz, all in favor, motion carried.
2. Fading Fire numbers and replacement of Town road name signs – Clerk spoke with Lange and Tapco on the new regulation for replacing road name signs. Both companies assume there is no deadline date to replace sign with new regulation size and reflectivity. Tapco will not assume any responsibility for replacement of faded fire number. Lange will give a reduced rate if the sign originated from Lange. Motion by Jeff Schmitt to get an inventory of deficient fire numbers, road names and safety signs with each board member taking a section of the Town in conjunction with Roger and officers. Motion seconded by Brian Toth, all in favor, motion carried.
3. Special meeting – Wed. Sept 21 at 7:00pm.
4. Liquor License – Information needed is population as of Dec 1, 1997 and how many licenses were in existence at that time, to know if a Class B license is available. Tim Fletcher present to discuss possibility of a liquor license for former Scoots at W7771 Thompson Rd. License/Permit requirements are state approved plans, Letter of Intent/Conditional Use Permit, alcohol license, Responsible Beverage course certificate and background check. This will be on the Sept. 21 agenda.

**Clerks Report** – Operator License applications from Mary Meyer and Rachel Guenther. Motion by Jeff Schmitt to approve the operator license applicants. Motion seconded by Brian Toth. All in favor, motion carried.

Issue with like fire numbers on Cty Rd E and Country Dr. Motion by Brian Toth to apprise residents at the given address with a cost estimate and they should work out an agreement between themselves. Motion seconded by John Kuzniewicz, all in favor, motion carried. Distribution of Audit report.

**Chair/Supervisors Report**

Items discussed – Long grass on lots owned by Tim Bartol and old driveway off Thompson Rd still needs to be removed; Lunde/Meggars fence issue; Wisline classes; Chairman met with city mayor on annexation and leaving Franks property an island, the city will take responsibility for Kellom Rd and city was asked for reimburse of funding for road work on Kellom Rd. and Hemlock Rd. and reimbursement for 5 years of taxes on that property; equalized value report; course recruitment for Emergency managers; door for salt shed.

Motion by Brian Toth to adjourn, seconded by Mark Bobholz, all in favor, motion carried. Meeting adjourned 9:30pm.

Respectfully, Cheryl Goodrich

**MINUTES OF THE October 11, 2011  
TOWN BOARD MEETING**

Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

Chairman Neal Stippich called the Oct. 11, 2011 Town Board meeting to order at 7:00pm. Roll Call taken, present, Neal Stippich, Mark Bobholz, John Kuzniewicz, Brian Toth, Jeff Schmitt, Treasurer Annette Sustman and Clerk Cheryl Goodrich.

Notice of meeting was posted Oct. 5th and published Oct. 8th.

Motion by Mark Bobholz to adopt the agenda presented allowing Chair to go out of ordered if deemed necessary. Motion seconded by Jeff Schmitt. All in favor, motion carried. Minutes of Sept 13 meeting were read. Amended by adding on to New Business #4 This will be on the Sept 21 special meeting agenda, also, add on Planning Committee report –Zimmerman Dr. water issue is a potential problem if a lot, currently existing, is split according to an application received by the Planning committee.

Motion by Brian Toth to approve minutes as amended. Motion seconded by John Kuzniewicz, all in favor, motion carried. Minutes of Sept 21 special meeting were read. Amended as follows: At adoption of agenda, Jeff Schmitt seconds, all in favor, motion carried; #1 Thompson Rd, add- 4 cross drain culverts. Motion by John Kuzniewicz to approve as amended. Motion seconded by Mark Bobholz, all in favor, motion carried. Minutes of the Oct. 3rd meeting were read. 1 correction on vote on #5 Mark Bobholz vote aye, motion carried. Motion by Jeff Schmitt to approve as corrected, seconded by Mark Bobholz, all in favor, motion carried.

**COMMITTEE REPORTS**

**PLANNING COMMITTEE** – Upcoming meeting on Oct. 24<sup>th</sup>.

**LAND USE ADMINISTRATOR** – Tom Zeamer discussed meeting with Mr. Hannan, Cheryl Goodrich and Tim Fletcher in regards to the liquor license. The license for Tim Fletcher is a regular license. The raceway has a reserve license and there is 1 reserve license still available in the Town for \$10,000. Issued 12 permits, total improvements, \$1,520,250, total fees collected \$4,633.96. Tom has been working on the Comprehensive Plan, did a site visit at the Tetlaff property and feels he is in compliance with the CUP, site visit Beaver Plumbing for sign permit, work on the Maron property issue.

**BOARD OF APPEALS** – No meeting.

**POLICE REPORT** – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat reports. Garbage dumping on Town roads is a continued problem. 4 citations issued to property owner on Madison St for expired vehicles and long grass. Motion by Brian Toth to accept the committee reports. Motion seconded by John Kuzniewicz, all in favor, motion carried.

**TREASURERS REPORT** - Report given by Annette Sustman is as follows. As of Sept 30th, 2011 the balance in the checking acct is \$5,014.58, Savings acct, \$202,008.05, Tax acct. \$372,053.06, CD's, \$315,286.99. Motion by Brian Toth to approve the treasure's report. Motion seconded by Neal Stippich, all in favor, motion carried.

**PAYMENT OF BILLS:** Bills presented total \$66,910.45. Motion by Brian Toth to approve payment of bills in the amount of \$66,910.45 also to amend my motion last month to include an additional \$1001.13 for a total of \$67,911.58. Motion seconded by Jeff Schmitt. All in favor, motion carried.

**TOWN RESIDENTS** – None

### **New Business**

6. Kellom Rd City/Town agreement – City Mayor Tom Kennedy was present. City is in process of annexing land on the north end of town. The city has agreed to take jurisdictional control of Kellom Rd from Cty B to the cul-de-sac for maintenance, upgrades and snow plowing. Map and agreement discussed. A resolution will be drafted and signed within the next two weeks allowing the Chairman to sign the agreement. Hemlock Rd agreement is between Town of Trenton and Town of Beaver Dam.

3. TRIP Funds for shared N Crystal Lk Rd between Prospect Rd and Cty E. City agrees to engineer and bid it out. Cost est. total is \$200,000. City and Town can apply jointly. Application is due Nov. 16. Motion by John Kuzniewicz to cooperate with the city and jointly apply for TRIP/LRIP funds for improvements on N Crystal Lk Rd between Cty E and Prospect Rd. Motion seconded by Brian Toth, all in favor, motion carried.

### **UNFINISHED BUSINESS:**

1. Veolia contract – Noting received

### **New Business:**

1. Proposals for Salt storage facility electric – Buschke not interested, Paul Worth (Alliant) estimates \$150.00 + additional cost for meter, disconnect, breakers and about \$10.00 monthly fee and \$75.00 permit fee. More information will be gathered before the next meeting.
2. Hemlock Rd agreement – Town will wait to hear from Town of Trenton
3. TRIP D/LRIP funds – Apply for N Crystal Lk Rd from Cty E to RR tracks.
4. Resolution 2011-1A Revised Districting – Mistakes made by the state, now corrected, changes the number of Towns wards from 5 to 11. Motion by Neal Stippich to approve Resolution 2011-1A. Motion seconded by Brian Toth, all in favor, motion carried.
5. Resolution 2011-2 Approved Bank List – M&I Bank, Horicon State Bank, American National Bank, Associated Bank, Chase Bank, and National Exchange. Motion by Brian Toth to approve Resolution 2011-2 Approved Bank List. Motion seconded by Mark Bobholz, all in favor, motion carried.

**Clerks Report** – Operator License applications for Melissa Kemper and Jessica Kolitz . Motion by John Kuzniewicz to approve the operator license applicants pending a favorable background check. Motion seconded by Mark Bobholz. All in favor, motion carried.

Treasurer requests a new computer. Annette can get estimates from Kiekhaefer and put this on the next budget meeting agenda.

Suggestion on putting dumpster dates on Tax newsletter.

### **Chair/Supervisors Report**

Mark Bobholz gives a Thank You to Bob Tietz, Al Matuszeski and Goodrich's for seeding and spreading hay around the salt storage and tree removal. Items discussed – Bridge Aid approved for McKinley, Sunset Blvd and Parker culvert projects.

Budget meeting Thursday, Oct. 20<sup>th</sup>.

Motion by Brian Toth to adjourn, seconded by John Kuzniewicz, all in favor, motion carried. Meeting adjourned 9:30pm.

Respectfully, Cheryl Goodrich





**MINUTES OF THE November 8, 2011  
TOWN BOARD MEETING**

Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

Chairman Neal Stippich called the Nov. 8, 2011 Town Board meeting to order at 7:00pm. Roll Call taken, present, Neal Stippich, John Kuzniewicz, Brian Toth, Treasurer Annette Sustman and Clerk Cheryl Goodrich. Absent, Mark Bobholz and Jeff Schmitt,(arrived late) due to a special County meeting.

Notice of meeting was posted Nov. 2<sup>nd</sup>, published Nov. 5<sup>th</sup>, amended posted Nov. 3

Motion by John Kuzniewicz to adopt the agenda presented. Motion seconded by Brian Toth. All in favor, motion carried.

Minutes of Oct 11 meeting were read. Amended by changing the Planning meeting date to Oct. 24<sup>th</sup>. Adding N Crystal Lk Rd to #3 New business, and change date, in Chair/Supv. Report, for budget from Nov. to Oct 20<sup>th</sup>. Motion by Neal Stippich to approve minutes as amended. Motion seconded by Brian Toth, all in favor, motion carried. Minutes of Oct. 20th special meeting were read. Amended as follows: Add to #2 the est. annual meter service is \$100.00 per year. Motion by John Kuzniewicz to approve as amended. Motion seconded by Brian Toth, all in favor, motion carried.

Minutes of the Oct. 22<sup>nd</sup> meeting were read. Amend adjourned time from p.m. to a.m.

Motion by Neal Stippich to approve as amended, seconded by John Kuzniewicz, all in favor, motion carried. Minutes of the Oct. 26<sup>th</sup> special meeting were read. Motion by John Kuzniewicz to approve as read, seconded by Brian Toth, all in favor, motion carried.

**COMMITTEE REPORTS**

**PLANNING COMMITTEE** – Tom Zeamer read the unapproved minutes from the Oct. 24<sup>th</sup> meeting.

**LAND USE ADMINISTRATOR** – Tom Zeamer issued 4 land use permits with improvements of \$204,215 with total fees collected \$957.95.

**BOARD OF APPEALS** – Tom Zeamer read the unapproved minutes of Oct. 19<sup>th</sup> meeting.

**POLICE REPORT** – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat reports.

Motion by Brian Toth to accept the committee reports. Motion seconded by John Kuzniewicz, all in favor, motion carried.

**TREASURERS REPORT** - Report given by Annette Sustman is as follows. As of Oct. 31st, 2011 the balance in the checking acct is \$2,709.13, Savings acct, \$183,719.44, Tax acct. \$372,119.32, CD's, \$316,279.73. Motion by Brian Toth to approve the treasure's report. Motion seconded by John Kuzniewicz, all in favor, motion carried.

**PAYMENT OF BILLS:** Bills presented total \$97,735.75. Additional bills received from NEA/N Crystal Lk Rd for \$119,731.95 and Wolf Paving/Thompson Rd for \$95,203.12. Motion by John Kuzniewicz to leave the Wolf Paving until the Dec meeting to discuss and pay. Motion seconded by Brian Toth, all in favor, motion carried. Motion by Neal Stippich to approve payment of bills including the NEA bill for a total of \$217,467.70. Motion seconded by Brian Toth. All in favor, motion carried.

**TOWN RESIDENTS** – Earl Voigt, request for Schmitt Challenges to finish taking dirt from ditch/culvert areas & landscape and Wolf Paving needs to feather out driveway at

farm. Neal advised to speak with Jeff Schmitt. Steve Goeller appreciates culverts on Parker Rd.

**Unfinished Business:**

1. Veolia Contract – Table to Nov. 22 meeting
2. Website – Not working properly and needs updating – Include Road Work, Comprehensive plan, dumpster dates, tax newsletter, etc.

**New Business**

1. Town/City TRIP application - Kellom Rd City/Town agreement – City would like Town to take the lead on application, city will fill out application, do the engineering and will reimburse the Town in the end.
2. Dodge County Humane Society dog contract – Table till Dec. meeting to allow for review of current and new contract.
3. Road Improvement assessment Policy – Designated areas for roads but not built. Motion by John Kuzniewicz to table to Nov. 22<sup>nd</sup> and having Jeff Schmitt writing a policy draft. Motion seconded by Brian Toth, all in favor, motion carried.
4. Snow Plow dispatch and inventory duties – Table to Dec. meeting

**Clerks Report** – Operator License applications received from Stacy Lindert, Ashley Feist and Dana Kress. Stacy Lindert denied by Police for unfavorable background check. Motion by Neal Stippich to deny Stacy Lindert based on the recommendation of Chief John Kreuziger. Motion seconded by Brian Toth, all in favor, motion carried. Motion by John Kuzniewicz to approve applications for Feist and Kress, seconded by Brian Toth, all in favor, motion carried. Jeff Schmitt now present. Other items received by clerk: Charter Comm. signature needed on updated contract. Put on Dec. agenda. Notice of non-compliance of assessed value for undevel, ag. forest, forest and other. Assoc. Appraisal will be present at the Dec. meeting, if requested, to explain how much of a reval is needed and when it needs to be done. Discussion on proposed budget.

**Chair/Supervisors Report**

Future public hearing with DNR on Hammer property, unauthorized dam; bike/ped lane required by state for N Crystal Lk Rd projects; signature needed for County joint powers agreement for proposed emergency services. This will be on the Nov.22 agenda. Public Hearing Nov. 21 for Dennis Giese grading and filling within 60’ of lake; public hearing for Walter Maron property Dec. 6 to correct wetland district boundary. Motion by Brian Toth to adjourn, seconded by Jeff Schmitt, all in favor, motion carried. Meeting adjourned 9:00pm.

Respectfully, Cheryl Goodrich

**MINUTES OF THE December 13, 2011  
TOWN BOARD MEETING**  
Beaver Dam Town Hall, W8540 Cty W, Beaver Dam, WI

Chairman Neal Stippich opened the Public Hearing at 7:00pm on the Liquor license for applicant Tim Fletcher, dba Hogz & Honeez LLC, located at W7771 Hwy 33, Beaver Dam. Tim Bartol questioned the capacity of the building vs. available parking spaces. It was determined that there is ample space for required parking stalls based on sq. footage of the building, per Town code. No other comments for or against. Hearing closed. Chairman Neal Stippich called the Dec. 13, 2011 Town Board meeting to order at 7:10pm. Roll Call taken, present, Neal Stippich, Mark Bobholz, Jeff Schmitt, John Kuzniewicz, Brian Toth, Treasurer Annette Sustman and Clerk Cheryl Goodrich. Notice of meeting was posted Dec. 6, published Dec 10, amended posted Dec.12. Motion by Mark Bobholz to adopt the agenda presented allowing the Chair to move order if necessary. Motion seconded by Brian Toth. All in favor, motion carried. Minutes of Nov. 8 meeting were read. Motion by Brian Toth to approve minutes as amended, changing Jeff Schmitt from being absent to arriving late. Motion seconded by John Kuzniewicz, all in favor, motion carried. Minutes of Nov 22 Budget Hearing, Special Town Electors meeting and Special Town Board meeting were read. Minutes amended by separating the meetings in the minutes. Motion by Mark Bobholz to approve as amended. Motion seconded by John Kuzniewicz, all in favor, motion carried.

**COMMITTEE REPORTS**

PLANNING COMMITTEE – No meeting

LAND USE ADMINISTRATOR – Tom Zeamer issued 6 permits with improvements of \$60,000 and total fees collected \$510.00. Order for Comprehensive Plan is as follows: Public Information meeting was held, Nate Olsen gave a presentation, next step is for the Planning Committee to finalized and approve by resolution to recommend to the Town Board, then Town Board must have a public hearing with a 30 day notice and adopt by Ordinance. Maron's working on rezoning of wetlands property. Need for code books to be updated. Clerk will contact Municode.

BOARD OF APPEALS – No meeting

**POLICE REPORT** – Chief John Kreuziger distributed and briefly discussed the monthly Activity and Police Beat reports. Letter of resignation from Officer Brandon Stommel. Motion by Brian Toth to accept resignation. Seconded by Mark Bobholz, all in favor, motion carried. Smash and grab of vehicles at Beaver Dam Country Club and Old Hickory. Suspect was caught on site. A request to purchase a new mobile data computer for the squad with this year's budget. Motion by Brian Toth to authorize the purchase of the computer, seconded by Jeff Schmitt, all in favor, motion carried.

Motion by John Kuzniewicz to accept the committee reports. Motion seconded by Neal Stippich, all in favor, motion carried.

**TREASURERS REPORT** - Report given by Annette Sustman is as follows. As of Nov Nov. 30, 2011 the balance in the checking acct is \$4,365.93, Savings acct, \$278,881.54, Tax acct. \$152,149.38, CD's, \$316,279.73. Request to turn delinquent PP from CM Lumber and Rally Motors over to collections. Motion by John Kuzniewicz to allow treasurer to turn over delinquent personal property over to collections. Motion seconded

by Mark Bobholz, all in favor, motion carried. Motion by Mark Bobholz to approve the treasurer's report, seconded by Neal Stippich, all in favor, motion carried.

**PAYMENT OF BILLS:** Bills presented total \$149,852.65. Motion by Mark Bobholz to approve payment of bills presented in the amount of \$149,852.65. Motion seconded by John Kuzniewicz, 4 Ayes with Jeff Schmitt abstaining, motion carried.

**TOWN RESIDENTS** – Rogers, discuss continued plowing problems with cars parked in cul-de-sacs. Give name and address to Jeff Schmitt and he will contact them. Ordinance in place for no parking on Town Roads. Craig Seaver, Thompson Rd. re; notification of road construction to residents. Daily newspaper is Town legal notice along with postings. Town will consider protocol for notification to residents on roads to be worked on.

**New Business**

1. Associated Appraisal – Mark Brown present to discuss near future need for revaluation of the Town.
2. Liquor License for Tim Fletcher, Hogz & Honeez – Application and fee received by clerk. Motion by Mark Bobholz to approve the Class B Beer/Liquor License to Tim Fletcher, dba as Hogz & Honeez LLC. Motion seconded by Brian Toth, all in favor, motion carried.

**Unfinished Business:**

1. Town/City TRIP application – Application is complete and in Juneau, meeting to judge/award applications to be held Wed. Dec 14th.

**New Business:**

3. Adopt Comprehensive Plan – As discussed earlier, this should take place in Feb. or March.
4. Dodge County Humane Society Contract – Change in housing fee from \$75.00 to \$78.75 per animal Motion by Mark Bobholz to award stray animal contract for 2012 (dogs only) to the dodge county Humane Society. Motion seconded by Jeff Schmitt. All in favor, motion carried.
5. Road Improvement assessment Policy - per Jeff Schmitt, the Procedure is laid out in the State Statutes.
6. Private cleaning of Town Rd ditches – Policy is needed due to recent problems with residents cleaning out ditches. Ferron request he not be billed the entire cost. Neal had a conversation with Jeff and residents on Cty B and N Crystal Lk Rd. about possible solutions. Motion by Mark Bobholz to have residents come to the Town Board, have all members of the Town Board do a site assessment. Seconded by Brian Toth, discussion to include a permit and possible engineered plan, use subdivision code and/or modify code. Mark Bobholz withdraws motion. Suggest of use of a Letter of Intent. Ordinance needed if a fee and fine is attached. Motion by Neal Stippich to hold a meeting to devise a policy for maintenance of Town road side ditches. Motion seconded by Jeff Schmitt, all in favor, motion carried.

**Clerks Report** – Operator License applications received from Rebecca Herbst, Alicia Bremmer, Chris Westphal, Tasha Wuesthoff, Julie Hughes, Tim Fletcher. Motion by Neal Stippich to approve above listed operator applicants. Motion seconded by Brian Toth, all in favor, motion carried.

**Chair/Supervisors Report** – Letter from Fire Chief informing the Town about a resident on Ollinger Rd illegal burning.

Budget adjustment meeting on Dec. 27<sup>th</sup>, 7:00pm.

Motion by Brian Toth to adjourn, seconded by Mark Bobholz, all in favor, motion carried. Meeting adjourned 9:15pm.

Respectfully, Cheryl Goodrich